

Annual Report 2010

Sunday, February 27, 2011



***Trinity-St. Paul's United Church and
Centre for Faith, Justice and the Arts***

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Trinity-St. Paul's United Church and Centre for Faith, Justice and the Arts Report to the Annual General Meeting: Sunday, February 27, 2011

Agenda	2
Draft Minutes of the 2010 AGM	3
Church Board Chair's Report	12
Nominations Report	14
Congregation Statistics	18
Board of Trustees Report	20
Subcommittee on Investment Report	24
Treasurer's Report	27
Stewardship Circle Report	40
Public Witness Circle Report	43
Nurturing Community and Discipleship Circle Report	48
Centre for Faith Justice and the Arts Team Report	54
Worship and Faith Formation Circle Report	56
Ministry and Personnel Committee Report	58
Property Management Committee Report	59
Building Coordinator's Report	61
Music Director's Report	62
Ministry Team Report	63
Appendix: Approved Policy Statement re TSP's Commitment to Climate Justice and Environmental Sustainability	65

TSP Annual Meeting February 27, 2011

Agenda

- 10:30 Worship
- 12:00 Lunch in the Gym
- 12:30 Call the Meeting to order
Motion to give all adherents eligibility to vote
Agenda approval
- Celebrating the TSP Community
- Approval of Minutes of 2010 Annual Meeting
Business Arising
- Chair's report
- Nominations report - Susan Craig
- Trustees Report - Delmar Doucette
- Treasurer's report
- Approve engagement report
 - Approval of 2011 Budget
 - Appointment of Accountant for Audit Review of Operating Funds
 - Appointment of Accountant for Audit Review of Trustees Funds
- Other reports
- Motion to receive the other reports
 - Questions of Circles and Committees
- Other Business
- 125th Anniversary Planning
- Expressions of gratitude
- Adjournment
- 2:30 Singing and Sending Forth

TRINITY-ST. PAUL'S UNITED CHURCH
MINUTES OF THE ANNUAL GENERAL MEETING
Sunday February 28, 2010
427 Bloor Street W., Toronto, ON
Gymnasium 12:36 - 2:50 p.m.

Call to Order-Duncan Holmes

- Everyone was welcomed to the Annual General Meeting of Trinity-St. Paul's (TSP) United Church and Duncan noted that in preparation for this meeting, he became aware that we are approaching our 125th anniversary.

Motion- That all adherents to Trinity-St. Paul's United Church be eligible to vote on motions presented at the Annual General Meeting.

Moved by Bob Simpson/Delmar Doucette - *Carried*

- Thanks were extended to John Bell and other building staff for setting up the gymnasium for the meeting.
- Thanks were also extended for the contributions of so many who make TSP the welcoming community it is. Those at the meeting were asked to give recognition to those they felt made this space special to them and a range of individuals, groups, Circles and staff were named. It was noted that if we all took the time to do this, we would end up thanking everyone among us. Our mere presence at this meeting, at worship service on Sunday or doing work within the church indicates the welcoming nature of the community.

Approval of Minutes

- Moved by Bill Fallis/Bob Fugere that the minutes of the Annual General Meeting of Trinity-St. Paul's United Church from March 8, 2009 be approved - *Carried*

Presentation of the Five Year Plan - Duncan Holmes

- During the creation of the new Five Year Plan, Duncan became aware of the complexity and wealth of knowledge at TSP, as well as the fact that this is a responsive congregation; when people are called upon, they respond.
- The 2009-2014 Five Year Plan builds upon the priorities stated in the previous Five Year Plan: TSP is grounded in Christian faith, witnesses publicly as a Christian community, gathers in worship that nourishes and embraces diversity, and nurtures individuals and families for discipleship. Extensive meetings with various groups, individuals and the congregation over the past year have been the source of guidance for the creation of this document, drafts of which were then worked upon by the Circles. Thanks were extended to Ella Taylor-Walsh and Christine Wong for their help.

- There are four main focus areas to this Five Year Plan: the operationalization of the Centre for Faith, Justice and the Arts (CFJA), the growth of a diverse and vibrant Congregation committed to social justice, engagement of the Congregation on their journey of faith and the provision for a financially viable facility that provides physical building for the CFJA.
- The shift in the new Five Year Plan is the recognition of the CFJA as our mission and the building of energy behind this. Significant change is needed for this to occur and we will work towards this over the next five years.

CFJA operationalized as a vibrant synergistic program and vision:

- ❖ What is it we want the CFJA to be? It is clear that we want to be recognized by the community as a Centre for Faith, Justice and the Arts. We want to engage with our partners to strengthen the work that they do. The congregation is the foundation of the CFJA and all events should work towards strengthening this. We need to support the CFJA working group as well as enhancing our exterior signage.

Growing vibrant diverse congregation committed to and impacting local and national social justice issues:

- ❖ What became clear from the meetings is that individual participation is very important and we, as a congregation, have to support, empower and nurture that activity by members, especially for work done outside of the walls of TSP. Our social justice partnerships have to continue and the congregation has to be kept informed of these issues to allow us to go forward with this.

Growth, diversification and engagement of the Congregation on the journey of faith:

- ❖ We need to let our neighbourhood know when we are doing special events, or even of our “normal” events. We have to ensure we have the resources to carry out our mission, but also continue to do what we currently do.

Professionally operated financially viable facility that provides the physical container for the Congregation’s mission and vision (the CFJA):

- ❖ We must create provisions for streamlined decision-making, clear procedures in place and enhanced communications that allow for efficient coordination. We also have to develop a strategy for Capital fundraising to ensure the building is not only kept in good repair but to also attract future tenants that will support us as a CFJA. We must also continue to ensure our building continues to be an example of how we can be environmentally sustainable not only in our everyday workings but also when undertaking upgrades or renovations the building.

- The basic principles each of the Circles works from are: 1-to support, stimulate and reinforce TSP as a Centre for Faith, Justice and the Arts; 2-to affirm the need to live in restorative ways; 3-to maintain a close connection with Presbytery missions and General Council partnerships and resources; 4- to agree to activities and projects for which TSP congregants have connection to; 5-to support ways TSP can contribute to social justice; 6-to develop a natural habit of seeing all activities through a social justice lens; 7-to encourage support of partnership work with other churches, faith groups and neighbourhood groups; 8- to maintain listening, coordination and overview roles; and 9-to contribute to the education of the TSP congregation.
- The Church Board is establishing a monitoring plan to ensure not only that the Five Year Plan is progressing but that there are means to keep the congregation aware of this progression (such as the TSP Times and the website).

Discussion arising:

- The hard work of the Board and Circles was recognized and congratulated.
- It was requested that the Circle principles be made available. They will be posted to the TSP website.
- The Public Witness Circle contributed to this work and is thankful that the many suggestions they put forward have been incorporated into this document. However, they are concerned with the specificity of the actions outlined and wondered if every detail has to occur as stated in the document. Duncan realizes that this is a living document and as such, there will be modifications made to the actions undertaken by the Circles as work is undertaken. The details provided in the current Five Year Plan are merely best plans.
- It was suggested that there might be many people that would want to join us on the work indicated in the Five Year Plan. As such, is there a plan to the spread information about TSP so that those outside of the congregation might learn what TSP stands for/does? Duncan noted that we have an embryonic Communications Team and the Church Board is actively working on encouraging this group along. It was indicated that anyone interested in joining this group would be welcome. Additionally, Bob Savaria shared a story with the AGM participants, the moral of which was that we have a wealth of friends and we, as a congregation, have a role to play in extending our reach to others through our network of friends and contacts. However, we have to wisely prepare for this type of activity, ensuring that new participants in our work are welcomed and that we are here for their needs, not ours.

- There was concern stated that our role as an Affirming Congregation has been downplayed in the new Five Year Plan. This is really something that Trinity-St. Paul's United should use as strength.
- Duncan asked what significant changes we, as a congregation, would like to see by the end of the coming five years. An interest was expressed that we extend a hand of friendship to Bloor Street United Church to bring the two congregations together because we could be a very influential healing presence in this neighbourhood and the city. Others stated they wanted to be free of the burden of the building. Some wished to have more young adults active in the church and create an environment that interests the young people of Toronto, perhaps through weekly worship that incorporates all kinds of arts on a regular basis, as well as an awareness of a wider range social justice issues. Others dream of a time when we close the church for the entire summer and share our summer tales with one another in the fall. Having TSP known as a place where global gossips are well publicized to bring a wide range of participants (including authors and film makers) as well as catching current and future social justice issues was very appealing to others. Use of the building more fully, looking at how our tenants fit in with our mission and the global mission are also an important goal. We could also become a non-formal education facility as our role as a Centre for Faith, Justice and the Arts and perhaps we could partner with others, such as social justice groups, to expand this role.

Motion - That the congregation of Trinity-St. Paul's United Church approve the TSP Five Year Plan (2009-2014).

Moved by John McFadden/Chris Gort - *Carried*

Nomination Report - Susan Craig

- It was noted that corrections had to be made to the Nomination Report presented in the 2009 Annual Report. The names of Christe Okonkwo-MacKenzie and Chris Gort should be added to the list of individuals who are finishing their terms of work as Board Member-at-large and Stewardship of Resources member, respectively. Chris Gort will also no longer be a member of the Board of Trustees. Paul York will not be joining the Public Witness Circle while Ella Taylor-Walsh will join the Ministry and Personnel Committee when Sumiko Jin finishes her term of work there.
- Thanks were extended to those serving so ably on the various Circles and groups. Trinity-St. Paul's United Church is truly blessed to have so many volunteers working so diligently to make this a great congregation and we should congratulate ourselves for that. There is also a need to acknowledge the hard work that is undertaken on subcommittees that come and go but might not be fully acknowledged.
- Small tokens of appreciation were given to those individuals whose terms of service were ending.

- A point of information was then presented to the AGM participants that a motion had been passed by the Church Board to extend the term of those that wished to continue their work on these Circles, limited to one year over the coming term. This would ensure that those who have discerned that is where they wanted to be are able to continue to contribute their time and efforts, thus allowing the Circle to benefit from their added work. Those who have agreed to extend their terms are: Sandy Fishleigh (Past Chair of the Church Board), Anne Sheppard and Ella Taylor-Walsh (Worship and Faith Formation Circle), Marion Pope, Lynn Jondreville and Sheila Browne (Public Witness Circle) and Lynne Stott (Nurturing Community and Discipleship Circle).
- The following nominations were moved by Susan Craig:
 - That Marilyn Whiteley be appointed to the Worship and Faith Formation Circle. Seconded by Anne Sheppard - *Carried*
 - That Omega Bula, Mary Simpson and Chris Gort be appointed to the Church Board as Members-at-large. Seconded by Gillian Graham - *Carried*
 - That Bill Fallis be appointed as Convener of the Worship and Faith Formation Circle. Seconded by Gwyn Griffith - *Carried*
 - That Christie Neufeldt, Cathy Watson and Viva Santosa be appointed to the Worship and Faith Formation Circle. Seconded by Bill Fallis - *Carried*
 - That Linda Dawn Pettigrew be appointed to the Nurturing Community and Discipleship Circle. Seconded by Ann Mackenzie - *Carried*
 - That Sheryl Johnson and Alison Lester be appointed to the Public Witness Circle. Seconded by Bob Simpson - *Carried*
 - That Kathleen Bailey and Ella Taylor-Walsh be appointed to the Ministry and Personnel Committee. Seconded by Alexandra Horsky - *Carried*
 - That John McFadden be appointed to the Centre for Faith, Justice and the Arts Implementation Team. Seconded by Lyn Gaetz - *Carried*
 - That Barbara Lloyd be appointed to the Board of Trustees. Seconded by Betsy Anderson - *Carried*
- Our attention was brought to the positions that remain unfilled and a request for nominations from the floor was made, with no suggestions put forward during the course of the Annual General Meeting.
- Delmar Doucette put forward a motion that the congregation accept the resignation of Paul Bagnell from the Board of Trustees. Seconded by Bob Fugere - *Carried*

Discussion arising:

- Gordon MacNeill agreed to continue with his role on the Church Board.
- Trinity-St. Paul's United Church is permitted to have three Presbytery Representatives and currently we only have two (Paul Stott and Gordon

MacNeill). By the end of the discussion, Roger Hutchinson had indicated he would be willing to fill the third position. Many thanks were given for this.

- It was indicated that modifications should be made to the listing of names on the Worship and Faith Formation Circle: Carol Allain will not be a member of this Circle and Patty Zuver, Shannon Neufeldt and Paul Stott are ex officio members of this Circle.

Trustees Report - Delmar Doucette/Walter Whiteley

- Highlights from the report were presented.
- Thanks were given to Paul Bagnell for his work as a member of the Board of Trustees and also on the Investment Subcommittee.
- This was a rebound year for investments but monies had to be set out for major expenditures such as building repairs, which included the new access ramp on Bloor Street West.
- A number of notable events were presented to us this past year. Money was received from Ruth Kell's bequest through her sister's decision to relinquish her life interest in this. There were also two significant government grants, received from the City of Toronto Heritage Fund and the Ontario Trillium Fund. Thanks were given to Bob Fugere for his work on preparation of the grants.
- Next year, two members of the Board of Trustees will be unable to renew their terms and there will be even more individuals leaving in the subsequent year. Thus, many in the congregation will have to step forward to keep the complement of Trustees at the current numbers.
- The report from the accountant was presented by Walter Whiteley and it was pointed out that the notes included with the report provided historical background from the accountant.
- While the budget has not been finalized as yet for the upcoming year, when requests for funds are presented to the Board of Trustees, they are taken care of. However, it is expected that a \$90,000 range is expected for the next year and this will only continue to grow.

Discussion arising:

- Clarification was asked about the role of the Investment Subcommittee while we pay the United Church \$7,000 to oversee our investments. It was pointed out that the TSP Investment Subcommittee receives information from the United Church Foundation but there are others that do not come through them (such as OikoCredit and CAIC). Our money is in a pool of the United Church Foundation where it is managed; the Investment Subcommittee follows up on the social responsibility of these investments. The subcommittee thus also takes on an activist role. It was also clarified that the

money we pay into the United Church Foundation are used, in part, towards a grant fund.

- It was pointed out that OikoCredit is a church-run microcredit operation and a decision was made by Trinity-St. Paul's United Church to invest in this five years ago. Despite the small return on our investment (2%), it has had a great effect. Hopefully we can continue with this type of investment over the next five years. Currently, there are not plans to do this however.

Motion - That Trinity-St. Paul's United Church invest an additional \$20,000 in Oikocredit bonds over the next five years, to hold a total of \$40,000 at the end of this time.

Moved by Jim Kirkwood/ Betsy Anderson - *Carried*

Discussion arising:

- It was indicated that the Investment Subcommittee will invest \$4,000 each of the next five years to fulfill this motion.
- It was always recognized among the Board of Trustees that if this was deemed viable, when the Oikocredit bonds came up, this money would be re-invested.

Motion- That the congregation of Trinity-St. Paul's United Church appoint Denis Paganelli for the 2010 Engagement Report.

Moved by Ella Taylor-Walsh/Bob Simpson - *Carried*

Motion - That the congregation of Trinity-St. Paul's United Church accept the report of Board of Trustees.

Moved by Walter Whiteley/Bob Fugere - *Carried*

Finance Report and 2010 Budget - Bob Fugere

- Attention was drawn to the fact that this report is the result of the hard work of many individuals.
Review of 2009
- There are two main variances from the budget that was approved by the congregation last year. Capital renovations, mainly paid from the Trustees Fund, were well beyond what had been expected or experienced in past years. As well, major shortfalls in operations (-\$54,000) were due to casual rentals; long-term leases helped out greatly with this however. This should bring into focus the need for building sustainability.
- There is a great difference between income and expenses for the building - we had \$121,000 and \$261,000 in leases although we had \$448,000 and \$215,000 in operating and capital expenses. Most of this difference was made up from Trustees Funds and grants.
- Church donations came in right on budget and Bob noted that these contributions provide us with a strong base. However, half of our income (in the form of casual rentals) is not on solid ground (despite the recent rental contract of the Annex Montessori School) and we need to ensure we deal with this.

Discussion arising from 2009 Budget:

- It was mentioned that while we speak of being a Centre for Faith, Justice and the Art, we as a congregation do not put money into the building but rather, expect to obtain this through rental income. Perhaps we need to examine this practice as a congregation.
- No provision is made in the budget for tackling major projects in the building.
- Hopefully TSP will take advantage of any additional grants opportunities that come our way in the future.
- It was also queried if we were creating a Capital budget to take care of these major projects? It was indicated that this was being currently worked on (for such expenses as the boiler system and renovations to the stained glass windows).
- Clarification was requested as to the use of the term “restricted funds”. It was explained that these are reserve funds (in the current budget, this falls under “Special Appeals” that includes the Mission and Service Fund, Outreach & Benevolent Fund, etc.) that go out beyond our doors. Although Special Programs have not been listed in detail, this information can be provided upon request. As well, there are currently two refugee funds.

Motion- That the congregation of Trinity-St. Paul’s United Church accept the 2009 Financial Review (prepared by Denis Paganelli).

Moved by Chris Gort/Betsy Anderson - *Carried*

Motion - That the congregation of Trinity-St. Paul’s United Church re-appoint Denis Paganelli, C.A., as their financial reviewer for 2010.

Moved by Chris Gort/Paul Stott - *Carried*

Motion - In accordance with changed Generally Approved Auditing Procedures (GAAP), Trinity-St. Paul’s United Church endorses the accounting policy that declares only those assets that are individually above \$10,000 to be considered Capital Assets. This policy is to be homologated to 1997 when it came in force.

Moved by Chris Gort/Yvonne Stewart - *Carried*

Additional discussion arising:

- What is being done to ensure Tafelmusik will extend their lease with us? It was indicated that these negotiations are beginning and there are indications that Tafelmusik wants to stay with us. The Building Management Subcommittee has a member of Tafelmusik on it and they have been discussing building renovations.

2010 Budget

- No costs have been included to cover work suggested in the new Five Year Plan.
- Capital expenditures will be less for this year.

- Casual income has been resubmitted at last year's amount, due mostly to the Annex Montessori School rental as well as an increase in rental fees made possible through renovations done to various TSP spaces.
- Staffing expenses from the Worship and Faith Formation budget have been moved into Personnel.
- One change that does not appear is an increase to Presbytery for \$10,500.

Motion- That the congregation of Trinity-St.Paul's United Church approve the 2010 budget.
Moved by Bob Fugere/Gordon MacNeill - *Carried*

Discussion arising from the 2010 Budget:

- Circles must think of ways to bring special initiatives to the Church Board, despite the fact it was been reduced by \$2000 in the 2010 draft budget. While cutbacks had to be made, it is important to ensure that anyone with a special request can come forward to be funded.
- Thanks were extended to the Building Management Subcommittee, which includes Walter Whiteley, Lorna Niebergal, Tom Hutchinson and Jackie van't Voort.
- Many thanks should also be extended to Bob Fugere for his hard work and dedication.

Motion to receive other Reports

Motion - That the Annual General Meeting of Trinity-St. Paul's United Church receive all the reports contained in the 2009 Annual Report.

Moved by Jeanne Moffat/Derek Strachan - *Carried*

Discussion arising:

- A correction to the Stewardship of Resources Circle report (page 40) should be made. The first paragraph under the section heading : "Budget and Financial Management" should read:
 "The Circle and the Treasurer have kept a careful watch over expenditures and projected revenue and expenses over this year and into the future with regular reports to the Church Board. The envelope registry is managed by Clayton Wilson with Mary Simpson; Avil Beckford manages the PAR registry; and Marilyn Whiteley coordinates the Sunday Offering Counters schedule. Many thanks on behalf of the congregation to the 18 to 20 persons who contributed their time after Sunday services counting offerings this year! Many thanks also to Bob Fugere and to the office staff who assist with so many of these details."

Other Business

- None presented

Expressions of Gratitude

- Thanks to Lynn Stott and others for providing lunch. Thanks also to Bob Savaria for help with the presentations. Thanks were also extended by Duncan to those on the Church Board.

Motion - That the Annual General Meeting of Trinity-St. Paul's United Church be adjourned.

Moved by Alexandra Horsky/Ella Taylor-Walsh - *Carried*

TSP Annual Meeting letter from Chair

February 2011

This year brings me to the end of my second year as Chair of the Board. I am very thankful for the support of the Board members and the whole congregation.

In reflecting on whether to continue for a third year, I realized that my first year was one of getting to know how things are done and where the issues were at TSP. Going into the second year, I was clear on the focus for my energy beyond chairing meetings. This experience has made me wonder if terms for a new chair should be three years rather than two - certainly for someone new to the job.

The 5 year plan has guided the work of the Board and Circles.

- **Flesh out vision of CFJA.** The CFJA committee fleshed out a new direction and new focus for CFJA. Their report and ongoing activity shows new forward momentum. Regular events are beginning. New partnerships are being worked on. This coming year will see the CFJA taking even more form and the surrounding community more engaged in the Centre.
- **Growing Vibrant Diverse Congregation having a commitment and an impact on local & global Social Justice issues.** The Public Witness circle has worked to bring us regular global gossips on key justice issues and have continued to sustain the partnerships that have been developed over the years to support our social justice mission
- **Growth, Diversification and Engagement of the Congregation on the journey of faith.** There have been many opportunities for people to explore their faith and to deepen their spirit journey through events like the Lenten series and the study groups. The sessions John Klassen ran were very helpful. Each quarter has brought new ideas and events in response to what the Circles are hearing from the Congregation. I appreciate everyone's willingness to respond creatively to emerging needs.
- **Effectively operated facility in accordance with best practices that will provide a home for CFJA.** The new Property Committee was asked to lead this focus. Over the

past year they have turned a lot of reactive responses into a proactive plan for the building. They have been working to put in the systems so the building can function smoothly - no mean feat for a building that has the variety of activities that TSP has. Their next focus is the development of scenarios that show us the alternatives for being a self-sustaining building including the ongoing capital costs needed to improve the building.

Each of the reports in this document provide you with more details on how the 5-year plan directions are being carried out.

The coming year will bring its own challenges. They include

- We are drawing down on trust funds each year. We want to create the plan for how both the Congregation and building can be self-sustaining.
- The leadership of the Congregation is stretched with what we are trying to do at this time. What do we need to do differently to lessen the stretch - develop new leadership, or other innovative initiatives?

It is important to acknowledge all who contribute. Susan Craig reports that over 100 people are engaged regularly in volunteering for our TSP community. It is a symbol of our strength as a community. We are engaged. I want to thank

- People who keep the care systems of the church going day by day, week by week - from the welcome table, to coffee, weekly worship planning, welcoming us at the door every Sunday.
- Those who volunteer to read scripture and do Prayers of the People - your prayers are part of creating our modern understanding of our beliefs
- The chairs of the Circles. They do an amazing amount of work to keep the life of the congregation moving forward along with all their members.
- M&P - for its ongoing work behind the scenes.
- Property Committee for taking on a complex task with such passion
- Those who come up to each of us and say "Thank you. I really appreciate what you are doing."
- And the list goes on...

Whether you are engaged on a regular basis or do a task once a year, we offer our appreciation for your support.

I am moving into a third year as chair of the Board. I look forward to working with each of you on many different challenges that will enrich our life and mission at TSP.

Duncan Holmes

Nominating Report to the Annual Meeting of Trinity-St. Paul's Church

The Nominating Committee is a Task Group of the Board whose mandate is to work with the Board Chair and Ministers to ensure that a culture of discernment is nurtured at Trinity-St. Paul's and that the volunteer needs of the congregation are met. This year the committee was chaired by Susan Craig, assisted by Hans van Nie, Vicki Obedkoff and Chairs of the various circles.

Members and adherents of Trinity-St. Paul's are engaged in many ways in their life together and working within the governance structure is but one expression of our ministry as the whole people of God. From the greeters, welcome table, Communion servers, readers, collection counters, and coffee on Sundays, to gardeners, small groups, choir, building repairs, meals, social justice work and special events etc. we come together to worship and weave a quilt of community.

We are very thankful for the contribution of those whose terms are ending at this meeting. In particular, we would like to thank **Lois Kunkel** (Ministry and Personnel Committee), **Rhea Whitehead** (Public Witness Circle), and **Delmar Doucette** (Board of Trustees) for their many years of commitment and leadership as chairs of their particular groups.

Others who will be stepping down are:

Members at Large to the Board: Terry Williams

Ministry & Personnel Committee: Derek McKee

Members of the Nurturing Circle: Derek Strachan, Lynne Stott

Worship and Faith Formation Circle: Carol Allain

Public Witness Circle: Marion Pope, Alison Lester, Elda Thomas, Colin Phillips, James Holzbauer, Sheila Browne

Board of Trustees: Brad Limpert, Chris Gort

Stewardship Circle: Carol Ann Marshall, Chris Gort

Centre for Faith, Justice and the Arts Committee: Jenni Hayman, Terry Williams, John Mc Fadden

At this time we also wish to acknowledge those who have been willing to **renew** their term for an additional 2-3 years, adding continuity to our work. They include: Duncan Holmes, Christine Wong, Bob Fugere, Betsy Anderson, Anne Sheppard, Lynne Brennan, Alex Horsky, and Sarah Phipps. In addition, Lynn Jondreville, Marion Kirkwood and Gail Allan have agreed to become chairs.

We are still in the process of recruiting as this report goes to press. In particular we are very much in need of a Vice-Chair to the Board and people who will serve on the Stewardship Circle.

The list below represents the governance structure of the congregation for 2011-2012. It is through this structure that much of the work of the church is accomplished. We are very pleased that many new people have been willing to come forward to offer their time and talent in this way.

The Board of the congregation is made up of the Chair, Past Chair or vice-Chair, two representatives from each of the four circles, one representative of the Ministry and Personnel Committee and Board of Trustees, the congregation's representative to the Toronto South Presbytery, Secretary and Treasurer as well as 6-8 Members-at-Large.

Proposed Membership of the church Board, February 27, 2011:

Chair	Duncan Holmes
Vice Chair	
Past Chair	
Secretary	Christine Wong
Trustee Representative	
Treasurer	Bob Fugere
Stewardship of Resources	Betsy Anderson
Stewardship of Resources	
Nurturing Community & Discipleship	Alex Horsky
Nurturing Community & Discipleship	
Public Witness	Lynn Jondreville
Public Witness	
Worship and Faith Formation	Anne Sheppard
Worship and Faith Formation	
Ministry and Personnel	Marion Kirkwood
Member-at-large	Omega Bula
Member-at-large	Lynne Brennan
Member-at-large	Lyn Gaetz
Member-at-large	Mary Simpson
Member-at-large	Chris Gort
Member-at-large	Rhea Whitehead
Member-at-large	Gordon Beaton
Member-at-large	
Presbytery Rep	Roger Hutchinson, Gordon MacNeill, Paul Stott
Pastoral Staff	Vicki Obedkoff, Hans van Nie

Proposed Membership of the Board of Trustees February 27, 2011:

Chair:

Walter Whiteley	Ray Whitehead
Merlyn Beeckmans	Bob Fugere
Lorna Niebergall	Jim Lewis
Tom Hutchinson	Barbara Lloyd
Delmar Doucette	Hans van Nie, Pastoral Staff

Proposed Membership of the Ministry & Personnel Committee February 27, 2011:

Marion Kirkwood and Gail Allan - Co-Chairs

Ann Nikkel	Bob Simpson
Kathleen Bailey	Colin Phillips
Ella Taylor-Walsh	

Property Management Committee

Bob Fugere - Chair

Tom Hutchinson

Sumiko Jin

Chris Gort

Lorna Niebergall

Walter Whiteley

Hans van Nie, staff

Jackie van't Voort (staff)

Task Groups of the Board

Centre for Faith Justice and the Arts Implementation Team

Lyn Gaetz - Chair

Brad Ratzlaff

Ted Reeve

Mary Lou Fallis

Janet Mairs

Communications Team

Kate Robson and Emilie Butler - Conveners

Denis Grey - website

Sarah Landry and Vivi Santosa - TSP Times

Jenni Hayman - Posters

Proposed Membership of the Circles, February 28, 2010:

Stewardship of Resources Circle

Betsy Anderson - Chair

Bob Fugere

Moira Hutchinson

Jane Wood

Public Witness Circle

Lynn Jondreville - Chair

Sheryl Johnson

Kelly Colwell

Armine Yelnizyan

Pamela Couture

Miriam Spies

Shirley Farlinger

Nurturing Community & Discipleship Circle

Alex Horsky - Chair

Betty Stone

Vera Callaghan

Elizabeth Leggett

Allison Savaria

Linda Dawn Pettigrew

Kate Robson

Pat Ashwin

Sarah Landry

Corinne Laborde

Worship and Faith Formation Circle

Bill Fallis - Chair

Sarah Phipps

Christie Neufeldt

Cathy Watson

Patty Zuver (Children's Church)

Anne Sheppard

Marilyn Whiteley

Vivi Santosa

- Representative to the Church Board

Other:

Assistant Treasurer - Paul Stott

Trinity-St. Paul's is a very active congregation with at least 102 people participating in some aspect of the life and work of the church. Most of these are short term commitments. Therefore, in looking forward, we see challenges ahead in recruiting people to serve, particularly in leadership and financial roles and on circles or committees that involve more of a leadership or time commitment. We would encourage all, and in particular, the Board, to have a conversation around the plans of the church and the human resources that are available to carry out these mandates.

Thank you to all who presently serve the church on our circles, committees and Boards.

Thank you to all who help keep this building a welcoming place and in good working order for our tenants.

Thank you to all who carry out the ministry and mission of this congregation in many ways throughout the week, both in this building and beyond.

Respectfully Submitted,
Susan Craig
January 30, 2011

Nominating Motions for the Annual General Meeting February 28, 2011:

That Gordon Beaton and Rhea Whitehead be appointed to the Board as Members at large.
That Marion Kirkwood and Gail Allan be appointed co-chairs of the Ministry and Personnel Committee.

That Bob Simpson and Colin Phillips be appointed to the Ministry and Personnel Committee.

That Kate Robson, Vera Callaghan, Corinne Laborde and Elisabeth Leggett be appointed to the Nurturing Community & Discipleship Circle.

That Lynn Jondreville be appointed as chair of the Public Witness Circle.

That Miriam Spies, Pamela Couture and Kelly Colwell be appointed to the Public Witness Circle

That Ted Reeve, Mary Lou Fallis and Janet Mairs be appointed to the Centre for Faith Justice and the Arts Implementation Team.

That Paul Stott be named Assistant Treasurer.

2010 Congregational Statistics

Total membership as of December 31, 2010:	249
Resident Members	225
Non-Resident Members	24
Adherents	89
Children	26
Received into membership	12

By profession of faith (7)

Cooper, Jane Catherine Fallis
Farlinger, Gabriel Jonas
Kunkel, Matthew Isaac Johann Olthuis
Srivastava, Rosa Shannon Butler
Ratzlaff, Sarah Jean Woodward
Wieler, Forrest Timothy
Wieler, Madeleine Susan Babette

By reaffirmation of faith (2)

Rangel, Cristian
Watson, Cathy

By transfer (2)

Gregersen, Bernice
Lester, Alison

As Associate Members (1)

Starkman, Susan

Removed from Membership	17
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By death (2)

Prior, Margaret - March 12, 2010
McKinnon, Mildred - October 19, 2010

By motion of Official Board (15)

Campbell, Rebecca
Scott Campbell
Connelly, Tom
Clarke, Joanne
Elliot, Lorie
Frazer, Garth
Freeman, Sid

Huntley, Jenni
Huntley, Kate
Kaellgren, Peter
Lasso, Estaban
Manning, Catherine
Muise, Janet.
Reilly, Mary
Strong, Ted

Baptisms (6)

Samuel Avery Woodward - <i>son of Carol Woodward and Brad Ratzlaff</i>	6 June 2010
Forrest Timothy Wieler - <i>son of Susan and Fred Wieler</i>	6 June 2010
Madeleine Susan Babette Wieler - <i>daughter of Susan and Fred Wieler</i>	6 June 2010
Andreas Buonaguro Agrawal - <i>son of Gina Buonaguro and Ajay Agrawal</i>	15 August 2010
Foster Sam Chong-Phipps- <i>son of Sarah Phipps and Donald Chong</i>	15 August 2010
Matthew Jack Karanicolas - <i>son of Emelyn Bartlett and Paul Karanicolas</i>	15 August 2010

Funerals (2)

Keith Calder Norton - 10 February 2010
Margaret Mildred Prior - 12 March 2010

Marriages (5)

Gale Gene Landry and Meri-Leena Johanna Salonen - 15 January 2010
Shaun White and Jazmine Juarez - 17 April 2010
Michael Burke Christian and Paul Michael Brennan - 28 August 2010
Robert Van Horne and Charalambos Agathocleous - 17 September 2010
Kerry John Towndrow and Debora Ruth Attack - 23 October 2010

Submitted by Carolyn Barber, Membership Roll Secretary

ANNUAL REPORT OF THE BOARD OF TRUSTEES

Responsibilities

The Board of Trustees holds the property of the congregation in trust for its use and benefit. During 2010, the following persons carried out the responsibilities that are entailed with that trust: Merlyn Beeckmans (secretary), Delmar Doucette (chair), Bob Fugere, Tom Hutchinson, Jim Lewis, Barbara Lloyd, Brad Limpert, Lorna Niebergall, Hans van Nie (ex officio), Ray Whitehead and Walter Whiteley (treasurer).

Meetings

The trustees at TSP meet four times per year, with additional ad hoc meetings if and when they are required. We also keep in regular contact through e-mail communications.

Appreciation for Service as a Trustee

Brad Limpert has decided not to renew his membership as a trustee. Brad has served as a trustee for fifteen years. During that time, his dedication to his roles as a trustee has been thoughtful and passionate. His fellow trustees will miss his wealth of experience.

Current Financial Circumstances

Last year, the following statement was made in the Trustees Report on TSP's financial circumstances: "Due to a rebound in the financial markets, much of what was lost in 2008 was regained in 2009. This was set off, however, by necessary expenditures on the building. In the result, the value of our investments at the end of 2009 was only slightly higher now than it was at the end of 2008." This year, the markets continued to rebound and funds that TSP invested through the Fiera Balanced Fund (which contains the bulk of our investments) showed a return of more than 10%. The total value of our investments declined, however, to \$716,934. The reason for the decline was the \$150,000 in withdrawals that were made from the investment fund to cover spending on projects for which the Trustees are responsible and that were made for transfer to the congregation's operating account. More detail on TSP's investments is included in the 2010 report of the Sub-Committee on Investment.

Continuation of an Investment Commitment

Six years ago at the annual congregational meeting, we pledged to invest funds with Oikocredit, a micro-lending organization, for five years. This investment was part of our commitment to participate in mission based investment - our belief that some of our investments should be directly connected to the mission of TSP. At the 2010 meeting, the trustees were directed to make another \$4,000 investment with Oikocredit, and this was done. Our total investment with Oikocredit is now \$26,000. More information on this investment can be found in the Report of the Investment Sub-Committee.

Major Improvements During 2010

Major expenditures were made on for the following improvements during 2010:

- the organ console was rebuilt
- basement rooms were refashioned to accommodate the Montessori school

- the staircases at the west end of the building were upgraded
- the new access ramp at the west end of the building (installed last year) was completed
- the cupola was re-shingled
- a monitoring system was installed to ensure the integrity of the cupola
- the boiler was refurbished to extend its longevity
- deteriorating aspects of the stained glass were refurbished

The work on the boiler and stained glass are ongoing projects that will continue into 2011 and beyond.

Transfers to the General Operating Account

Transfers were made to the general operating account of the congregation, to assist with non-building expenses, in a total amount of \$50,000.

Looking Forward

The trustees are actively engaged with the Board and others at TSP to find the best ways to improve and use the congregational assets so that we can be as self-sufficient as possible. We will continue to be engaged in this process as the new five-year plan is developed.

TRINITY-ST. PAUL'S UNITED CHURCH, TORONTO

Funds administered by the Board of Trustees

Statement of Financial Position

(Unaudited)

December 31, 2010

	2010	2009
Assets		
Current assets		
Cash	\$ 44,222	\$ 63,155
HST receivable	6,625	4,596
	<hr/>	<hr/>
	50,847	67,751
Investments (note 4)	792,934	870,243
	<hr/>	<hr/>
	\$ 843,781	\$ 937,994
Liabilities and Fund Balances		
Current liabilities		
Accrued liabilities	\$ 4,100	\$ 4,100
Holdbacks payable	–	14,675
	<hr/>	<hr/>
	4,100	18,775
Fund Balances		
Unrestricted Endowment Fund	374,681	454,219
Restricted TSP/Tafelmusik Reserve Fund	15,000	15,000
Restricted Heritage Fund	450,000	450,000
	<hr/>	<hr/>
	839,681	919,219
	<hr/>	<hr/>
	\$ 843,781	\$ 937,994

See accompanying notes to financial statements.

On behalf of the Board:

_____ Trustee

_____ Trustee

TRINITY-ST.PAUL'S UNITED CHURCH, TORONTO

Funds administered by the Board of Trustees

Statement of Operations and Changes in Fund Balances

(Unaudited)

Year ended December 31, 2010

			2010	2009
	Endowment Fund	TSP/Tafelmusik and Heritage Funds	Total	Total
Revenue				
Donations and bequests	\$ -	\$ -	\$ -	\$ 65,849
Investment income (note 5)	20,078	-	20,078	21,347
Ontario Trillium Foundation Grant	-	-	-	98,200
Toronto Heritage Grant	-	-	-	32,500
Sales tax rebate	9,511	-	9,511	14,493
	29,589	-	29,589	232,389
Expense				
Building repairs and maintenance	99,999	-	99,999	224,739
Accounting fees	1,794	-	1,794	1,793
Bank charges	49	-	49	55
Investment fees	7,597	-	7,597	7,578
	109,439	-	109,439	234,165
Net expense for the year	(79,850)	-	(79,850)	(1,776)
Other items:				
Transfers from (to) Trinity-St. Paul's United Church				
General Operating Fund	(50,000)	-	(50,000)	(38,000)
	(50,000)	-	(50,000)	(38,000)
Net increase (decrease) for the year	(129,850)	-	(129,850)	(39,776)
Fund balances, beginning of year	454,219	465,000	919,219	876,403
Unrealized gain (loss) on value of held-for-trading investments	50,312	-	50,312	82,592
Fund balances, end of year	\$ 374,681	\$ 465,000	\$ 839,681	\$ 919,219

See accompanying notes to financial statements.

Annual Report of the Sub-Committee on Investment, Board of Trustees, 2010

Meetings: During the calendar year 2010, the Sub-Committee on Investment met three times and also carried out business by email.

Mission-Based Investment: The fund manager that manages the investment fund where most of TSP's funds are held - Fiera Sceptre - is instructed by the United Church of Canada Foundation to measure its investment activities against the socially responsible investing policy of the United Church of Canada. The fund is currently 98.99% compliant with that policy.

The sub-committee closely monitors the holdings of the fund and there are some instances of equity investments that seem at odds with the positions adopted by the socially responsible investing community in Canada. We have relayed our views, and will continue to do so, to the United Church of Canada Foundation.

Portfolio: The vast majority of Trinity - St. Paul's invested funds is held in the Fiera Balanced Fund ("the fund"), which is managed by Fiera Sceptre. (Fiera Sceptre was created by the merger during 2010 of Fiera Capital - which had been the fund manager in past years - and Sceptre Investment Counsel.) Our investment in the fund is administered through the United Church of Canada Foundation.

As of December 31, 2010, the market value of our investments was \$716,934. Specifically, we held 68,764 units in the fund. Each unit was worth \$10.43 at the close of business on December 31, 2010.

The fund generated income of \$16,787 for TSP during 2010. This income came from capital gains achieved through the fund manager's sale of stocks and bonds, and from dividends and interest paid on stocks and bonds held in the fund. We received this income on the final day of 2010 in the form of 1,610 new fund units, valued at \$10.43 each. Our year-end balance of \$716,934 included this income.

At the end of the prior year, on December 31, 2009, the market value of our holdings in the fund stood at \$798,243. Specifically, we held 82,490 units in the fund on that date, and each unit was worth \$9.68.

During 2010, then, the value of our invested funds declined by \$81,309, or 10.2%. Two factors lie behind this change in value.

First, the TSP Board of Trustees withdrew \$150,000 from the fund to cover expenses for which the Trustees are responsible.

Second, the effect of the withdrawals was partially offset by the gain in market value of fund units, and the income paid to TSP from the fund. During the year, the Balanced Fund held between 48% and 63% of its assets in equities and, as such, benefitted from rising stock markets. The fund gained 10.3% during the year and, for TSP, this gain meant the decline in our holdings was \$68,691 less than it otherwise would have been.

Fund Manager's Performance: The 10.3% total 2010 portfolio return of the fund outperformed the benchmark used by the fund manager to gauge its own performance. The benchmark (a composite of five specific stock or bond indexes) gained 9.25% during 2010, meaning the fund manager outperformed the benchmark by 1.08%

During the four full calendar years that TSP has been invested in the fund (we became an investor in late 2006), the fund manager has outperformed its benchmarks twice and underperformed them twice. Over the five years ended December 31, 2010, the fund manager has underperformed its benchmarks by 0.27%.

We would like to see the return of the fund exceed the benchmark by 1.0% or more, since we pay a fee of 1.0% of our invested assets to the United Church of Canada Foundation.

These fees, paid quarterly, totalled \$7,345 in 2010. Of every dollar paid in these fees, 80 cents goes to the United Church of Canada's Seeds of Hope grant program.

More information on the United Church of Canada Foundation is available at: www.unitedchurchfoundation.ca

At the end of 2010, the Balanced Pooled Fund divided its assets in the following proportions:

- Cash & Money Market Securities: 12.7%
- Canadian Bonds: 24.1%
- Canadian Equities: 30.9%
- Foreign Equities: 32.3%

Review of TSP's participation in the United Church of Canada Foundation and the Fiera Balanced Fund: During 2011, the sub-committee plans to begin a review of TSP's participation in the UCCF and the fund. We hope the review will be complete by the end of June 2012, which will mark the fifth anniversary of TSP's participation. Although terms of reference have not yet been established, we expect the review to address two main questions: i) Have the financial returns on TSP's investment been satisfactory?; and ii) Does the fund adequately reflect TSP's concern for socially responsible investing?

Other investments: TSP also held investments totalling \$76,000 in securities offered by two organizations devoted to social justice.

One is the Canadian Alternative Investment Co-operative (CAIC). More information on CAIC is available at: www.caic.ca

We have \$50,000 invested in CAIC's social mortgage fund. This sum did not change during 2010. The investment paid us \$943.70 in interest during 2010 or a yield of 1.9%.

The other is First Oikocredit Canada, a micro-lending organization. More information on First Oikocredit Canada is available at: www.oikocredit.org

During 2010, we renewed one \$4,000 Oikocredit bond that matured on December 31, 2010, and purchased one new \$4,000 bond. The purchase of a new bond was in keeping with the TSP congregation's decision, at the 2009 annual meeting, to commit to a second five-year program of annual \$4,000 Oikocredit bond purchases. An initial five-year program of annual \$4,000 bond purchases was completed in 2009.

We now hold a total of \$26,000 in Oikocredit bonds:

- We hold six \$4,000 Oikocredit C Series bonds, maturing in 2011, 2012, 2014 (two bonds) and 2015 (two bonds). Each of these bonds pays 1.75% annual interest for a five-year term.
- We also hold one \$2,000 Oikocredit A Series bond maturing in 2014. This bond pays TSP no interest. Instead, interest from this bond goes to support Oikocredit.

We received \$280 in interest from Oikocredit during 2010.

Membership of Sub-Committee: The Sub-Committee's membership in 2010 was Fred Wieler, Jim Lewis, Walter Whiteley and Paul Bagnell.

For more information: The sub-committee welcomes questions from the congregation. Please contact Paul Bagnell if you wish more information on TSP's investments.

Paul Bagnell
Chair, Sub-Committee on Investment, TSP Board of Trustees
paul.bagnell@sympatico.ca

Treasurer's Report: 2010

Bob Fugere, TSP Treasurer, February 2011

Summary

2010 -apart from the steam boiler meltdown in April- was much calmer than 2009. We still carried out a few important renos, such as the whole entry hallway and the back stairs to the second floor, but the pace was more reasonable than the Big Reno Year of 2009.

Financially our building revenue increased with the advent of Annex Montessori, so that both sides of our operations came closer to balancing. Our capital repairs investments (covered by Trust funds), however, continued to run us into \$123,000 deficit.

Since that \$100,000 level of expense promises to continue, we must find ways to reduce or offset it if we are to reach sustainability.

The New Five-Year Plan

The congregation's approval of a new Five Year Plan in February provided a broad outline of our future priorities. We agreed to tackle the overall deficit by improved management and stronger marketing of our spaces, particularly to the art and music community as well as needy social sectors. The Property Committee was formed to address the management and marketing challenges; the CFJA took on the challenge of engaging more neighbourhood groups to use the building in the more available times.

Both groups have begun their work but this is slow going for us volunteers.

The Boiler Meltdown

There was great consternation, especially among the staff and the Property Committee, when we lost our source of heating in April. After many meetings and consultants, we decided to disassemble the steam boiler and rebuild it as a temporary measure rather than rush into a poorly studied and costly replacement with a full hot water system. The rebuild cost came in at only \$8,000 and our engineer and architect are preparing the analyses of repair or replacement that we must face in the next few years.

Review of 2010 [refer to following pages]

Income: Regular congregational givings came in right on budget (\$236,846) with our Fall Appeal beating our \$42,000 target by \$7,000 (\$49,409)! The response to the 5% increase challenge was as pledged in 2009. Our givings to Mission & Service also met our \$110,000 target, but dropped substantially from 2009's \$122,000.

Our building income thankfully increased substantially with the Annex Montessori contribution of \$30,000 to a combined building income of \$456,792.

Expenses: On the congregational side we stayed within our \$293,000 budget, due largely to conservative Circle expenses against one or two overruns. On the Building side, most sectors came in on budget. The maintenance staff was \$12,000 over budget due to an experiment during the fall to improve inter-communication by having staff schedules overlap. This will be reviewed during the spring. As always, the Repairs & Maintenance expense was well over budget (by \$25,000). That was the main reason Building Operations ran a \$20,000 deficit.

Overall both the congregation and the staff have kept spending quite tight so we are **approaching a balanced operations budget this year**. (Capital expenses remain at more than \$100,000 deficit for Trust funds as the Consolidated Statement shows).

2011 Budget

The Five Year Plan did not define particular program expenses. We have constructed this budget from the actual 2010 income and expenses. It is presented in the traditional, operational budget with comparisons with the previous four years as well as in the newer Consolidated Budget which includes more fully the Trustees' side. We continue our goal of sustainability.

Income: This budget maintains the same congregational income level (\$277,500) but increases the building earnings by \$40,000, accounting for the Montessori contribution. The M & S target is higher (\$115,000). The Season for Commitment pledges support these figures, though the 2010 M & S just reached its \$110,000 goal. (still the third-highest contribution in Canada!)

Expenses: These are mostly close to 2009 actuals. Repairs and Maintenance has been raised to \$60,000, but we should try hard to bring Capital Repairs down to \$90,000.

From the Five Year Plan, there are some new Committee items (for CFJA \$5000; for Property Committee \$5000; for WAFF additional \$4,700 for hymnal repairs). These seem justified. The Maintenance staff has added \$14,000 to meet 2010's actual expense. This leaves us with an **overall deficit of almost \$50,000**, much beyond the \$30,000 we accepted ten years ago (to be covered by Trust interest). This "creeping up" has got to be met with some increased casual rental income as a result of our marketing, but together with the \$100,000 annual Trust funds draw-down, we do have a structural problem.

Recognitions

There are a large number of people looking after TSP's operational finances. Sunday collections have been overseen by Marilyn Whiteley, who is being replaced this year by Jeanne Moffat. Many thanks are due to Marilyn for her unseen service over the past three years. Avil Beckford continues to tally the monthly returns and PAR accounts. Clayton Wilson (with Mary Simpson) looks after the envelopes.

Bob Simpson, as Assistant Treasurer, has inspected our expenses over the past two years. With Paul Stott returning to this position in 2011, we need to thank Bob Simpson for his bi-weekly service. Of course Elaine Whittaker, our bookkeeper, remains accurate and responsive to TSP's many needs.

John Bell keeps our financial records and Jackie van't Voort reviews all building expenses, tasks done quietly but quite efficiently. Many thanks!

The Stewardship Circle, Trustees and the Property Committee provide the governance basis for the many structural issues congregation members rarely see.

To all these individuals -and to the congregation that always digs deeper to provide the needed support- I express my heartfelt gratitude and ask for your continued assistance.

TRINITY-ST. PAUL'S UNITED CHURCH GENERAL OPERATING FUND

Statement of Financial Position (Unaudited)

December 31, 2010

	2010	2009
Assets		
Current:		
Cash	\$ 110,047	\$ 65,909
Amounts receivable	12,784	-
HST receivable	6,083	4,508
Prepaid expense	2,634	-
	\$ 131,548	\$ 70,417
Liabilities		
Current:		
Accounts payable	\$ -	\$ 19,274
	-	19,274
Fund Balances		
General - unrestricted	94,627	40,431
Restricted (Note 3)	36,921	10,712
	131,548	51,143
	\$ 131,548	\$ 70,417

See accompanying notes to financial statements.

Approved on behalf of the Official Board of Members :

TRINITY-ST. PAUL'S UNITED CHURCH GENERAL OPERATING FUND

Statement of Operations and Changes in Fund Balances (Unaudited)

Year ended December 31, 2010

			2010	2009
	General Fund	Restricted Funds	Total	Total
Revenue (Schedule A)	\$ 870,783	\$ 41,893	\$ 912,676	\$ 807,327
Expense				
Congregation (Schedule B)	410,871	15,684	426,555	432,137
General and administration (Schedule C)	28,842	–	28,842	39,875
Building operation (Schedule C)	426,874	–	426,874	408,349
Total expense	866,587	15,684	882,271	880,361
Net revenue (expense)	4,196	26,209	30,405	(73,034)
Fund balances, beginning of year	40,431	10,712	51,143	86,177
Transfers from (to) the Endowment and Heritage Funds administered by The Board of Trustees	50,000	–	50,000	38,000
Fund balances, end of year	\$ 94,627	\$ 36,921	\$ 131,548	\$ 51,143

See accompanying notes to financial statements.

TRINITY-ST. PAUL'S UNITED CHURCH

GENERAL OPERATING FUND

Statement of Cash Flows

(Unaudited)

Year ended December 31, 2010

	2010	2009
Cash provided by (used in):		
Operating activities		
Net revenue (expense) for the year	\$ 30,405	\$ (73,034)
Net change in non-cash working capital balances related to operations		
Decrease in petty cash	-	185
Increase in amounts receivable	(12,784)	-
Decrease (increase) in HST receivable	(1,575)	9,054
Increase in prepaid expense	(2,634)	-
Increase (decrease) in accounts payable	(19,274)	17,424
	(5,862)	(46,371)
Investing activities		
	-	-
Financing activities		
Transfer received from Funds administered by the Board of Trustees	50,000	38,000
Increase (decrease) in cash during the year	44,138	(8,371)
Cash, beginning of year	65,909	74,280
Cash, end of year	\$ 110,047	\$ 65,909

See accompanying notes to financial statements.

TRINITY-ST. PAUL'S UNITED CHURCH GENERAL OPERATING FUND
Schedule A - Revenue
(Unaudited)

Year ended December 31, 2010

	Budget 2010 (Note 5)	Actual 2010	2009	Budget 2011 (Note 5)
General Fund				
Congregation				
Non-designated				
Offerings- local	\$ 235,000	\$ 227,222	\$ 220,270	\$ 235,000
- loose	-	9,220	9,905	-
- Fall appeal	42,000	49,409	41,625	42,000
Miscellaneous receipts	500	-	1,043	500
	277,500	285,851	272,843	277,500
Designated and special appeals				
Offerings- Mission and Service	110,000	110,500	121,068	115,000
Observer subscriptions	-	404	280	-
Special donations	13,000	6,396	9,001	10,000
Alternate gifts	-	3,425	5,063	-
	123,000	120,725	135,412	125,000
Total Congregation Income	400,500	406,576	408,255	402,500
Building				
Rental - ongoing leases	100,000	151,029	121,032	130,000
- part-time and casual	310,000	305,763	261,482	320,000
GST/PST refunds	-	7,415	-	-
Total Building Income	410,000	464,207	382,514	450,000
	\$ 810,500	\$ 870,783	\$ 790,769	\$ 852,500
Restricted Funds				
Designated and special appeals				
Outreach and Emergency Fund	\$ 8,000	\$ 13,903	\$ 9,348	\$ 8,000
Refugee #2 Fund	4,000	2,740	1,200	4,000
Alison Becket Memorial Fund	5,000	25,250	5,535	5,000
Nancy Stiles Memorial Fund	-	-	475	-
	\$ 17,000	\$ 41,893	\$ 16,558	\$ 17,000
	\$ 827,500	\$ 912,676	\$ 807,327	\$ 869,500

TRINITY-ST. PAUL'S UNITED CHURCH

GENERAL OPERATING FUND

Schedule B - Congregation Expenses (Unaudited)

Year ended December 31, 2010

	Budget	Actual		Budget
	2010	2010	2009	2011
	(Note 5)			(Note 5)
General Fund				
Salaries and Benefits				
Ministers	\$ 98,000	\$ 97,713	\$ 95,516	\$ 98,000
Ministers' allowances	50,000	55,058	53,869	55,000
Organist and choir director	40,560	40,560	39,648	41,500
Continuing education	3,500	1,593	1,797	3,500
Soloists	14,000	14,466	15,056	15,600
Contracts	14,000	9,390	—	14,000
United Church pension and employees' benefits	34,500	33,672	34,204	35,000
	254,560	252,452	240,090	262,600
Committees-Circles				
Worship and Faith Formation	13,000	11,898	21,043	17,700
Special initiatives	2,000	81	—	2,000
Stewardship	800	186	266	800
Ministry and Personnel	1,000	377	1,041	1,000
Official Board	2,000	3,884	1,084	3,000
Nurturing Community & Discipleship	3,000	1,173	1,980	3,000
Public Witness	1,800	931	1,592	1,800
Property	—	—	—	5,000
Centre for Faith Justice and the Arts	2,000	516	227	5,000
	25,600	19,046	27,233	39,300
Designated and special appeals				
Observer subscriptions	2,400	2,212	2,254	2,400
Presbytery and Conference assessments	10,500	13,993	6,742	14,000
Special programs	15,000	13,168	12,443	12,000
Mission and Service Fund	110,000	110,000	121,068	115,000
	137,900	139,373	142,507	143,400
	\$ 418,060	\$ 410,871	\$ 409,830	\$ 445,300
Restricted Funds				
Designated and special appeals				
Outreach and Emergency Fund	\$ 8,000	\$ 11,584	\$ 11,732	\$ 8,000
Refugee #2 Fund	2,000	1,100	5,075	2,000
Alison Becket Memorial Fund	5,000	3,000	5,500	5,000
	\$ 17,000	\$ 15,684	\$ 22,307	\$ 15,000

See accompanying notes to financial statements.

TRINITY-ST. PAUL'S UNITED CHURCH

GENERAL OPERATING FUND

Schedule C - General and Administration and Building Operation Expense

(Unaudited)

Year ended December 31, 2010

	Budget	Actual		Budget
	2010	2010	2009	2011
	(Note 5)			(Note 5)
General and Administration				
Professional fees	\$ 2,000	\$ 6,002	\$ 3,875	\$ 2,000
Bank charges	1,000	1,510	1,153	1,000
Computer update and software	8,000	4,391	16,833	8,000
Bookkeeping and payroll service	4,000	5,016	3,917	5,000
Office supplies	4,000	4,121	4,256	4,000
Printing and photocopying	500	90	742	400
Postage	1,100	409	1,103	900
Telephone	5,000	5,430	6,411	4,000
General expenses	500	1,873	1,585	500
	26,100	28,842	39,875	25,800
Building Operation				
Salaries and benefits				
Office co-ordinator	39,400	39,390	37,383	41,000
Building co-ordinator	52,300	52,237	51,062	52,400
Maintenance and security	135,000	146,910	145,575	149,000
United Church pension & employees' benefits	45,230	43,079	42,417	45,030
	271,930	281,616	276,437	287,430
Maintenance				
Insurance	10,000	10,311	9,801	10,000
Repairs and maintenance	50,000	74,563	60,119	60,000
Landscaping	1,500	2,173	1,132	1,500
Supplies and equipment	15,000	12,430	10,621	15,000
Utilities- gas	32,000	26,467	32,812	33,000
- hydro	25,000	22,140	21,516	25,000
- hydro recovered	(9,000)	(7,499)	(7,652)	(9,000)
- water and sewage	4,000	4,673	3,563	4,000
Contingency	6,000	-	-	6,000
	134,500	145,258	131,912	145,500
	\$ 406,430	\$ 426,874	\$ 408,349	\$ 432,930

TRINITY-ST. PAUL'S UNITED CHURCH

GENERAL OPERATING FUND

Notes to Financial Statements, page 2
(Unaudited)

Year ended December 31, 2010

3. Restricted Funds:

The following is a summary of the restricted funds administered by the Church:

Out of the Cold Fund – This fund derives revenue from private donations and other sources. It is used to feed the hungry and homeless who come to the Church. It came to a close in March 2009 and the remaining funds will be transferred to the Multi-Faith Alliance.

Outreach and Emergency Fund – This fund is used to support outreach projects expressing the larger mission of Trinity-St. Paul's United Church, with partners in the local, national, and international community. It is also used to help people who come to the Church's door and ask for money; food vouchers are given to these people and transportation costs, upon approval by the Church's minister, are also handed out.

K. Hockin Fund – This fund was established in memory of a highly respected member of the Church. It is used in support of educational projects.

Homelessness Action Group – This fund derives revenue from private donations and other sources. It is used to support education, and advocacy around issues of homelessness and running workshops such as YIMBY (Yes In My Back Yard). This group ended in August 2009. Their remaining funds will be and have been transferred to the Multi-Faith Alliance.

Refugee #1 Fund - This fund is used to assist a refugee.

Refugee #2 Fund - This fund is used to assist a refugee.

Alison Beckett Fund – This fund derives revenue from the family of Alison Beckett to be used to establish a memorial fund to support projects that meet the criteria of the Outreach and Emergency Fund.

	Balance beginning of year	Revenue	Expense	Balance end of year
Out of the Cold Fund	\$ 989	\$ –	\$ –	\$ 989
Outreach and Emergency Fund	2,027	13,903	11,584	4,346
Katherine Hockin Fund	399	–	–	399
Homelessness Action Group	3,332	–	–	3,332
Refugee #1 Fund	(2,895)	–	–	(2,895)
Refugee #2 Fund	350	2,740	1,100	1,990
Alison Becket Memorial Fund	6,035	25,250	3,000	28,285
Nancy Stiles Memorial Fund	475	–	–	475
	\$ 10,712	\$ 41,893	\$ 15,684	\$ 36,921

Trinity-St. Pauls
SUMMARY PAGE

Summary.p.1

	2008	2009	2010	2010	2011
Summary Information	Actual	Actual	Actual	Budget	Draft
Income					
Congregation (1)	294,847	273,121	285,851	277,500	277,500
Trustee Transfer		38,000	50,000	90,000	90,000
Building	385,317	382,514	464,207	410,000	450,000
Total Income	680,164	693,635	800,057	777,500	817,500
Expenses					
Cong. Salaries/Benefits	204,212	240,090	254,452	254,560	262,600
Circles / Committees	38,597	27,233	16,482	25,600	39,300
TSP Contributions	9,713	8,996	18,840	12,900	16,400
General Administration	27,670	39,875	29,370	26,100	25,800
Building Salaries & Benefits	250,713	276,437	281,615	271,930	287,430
Building Maintenance	151,160	131,912	147,295	134,500	145,500
Capital Investments		214,480	123,378	90,000	90,000
Total Expense	682,265	939,023	869,432	815,590	867,030
Net Income (Deficit)	-2,101	-\$245,388	-68,971	-38,090	-49,530
Trustees Revenue (2)	50,449	322,397	179,589	15,000	15,000
Trust Expenses/Transfer (3)	85,974	75,525	59,440	12,000	12,000
Transfer to Building(net)	0	214,480	123,378	90,000	90,000
Overall Deficit	-35,525	32,392	-3,229	-63,000	-87,000
Designated Expenses	141,128	155,818	138,853	140,000	146,000
Designated Income	137,354	151,690	133,789	140,000	146,000
Change Reserved Funds (4)	-3,774	-4,128	-5,178	0	0
Net congregation	42,325	-3,198	-1,519	-12,760	-40,800
Net Building	-44,426	-280,189	5,926	-22,530	-98,730
Net Trustees Account (2)	-35,525	32,392	153,229	-63,000	?

Comparisons over time, and other Changes in Planning:

- (1) Local donations have levelled off. Changes in membership mainly cause this.
- (2) **Includes \$150,000 from FIERA.(borrowed income).**
- (3) Includes \$38,000 to Operating,\$24,918 investment purchases,\$9,607operating expenses
- (4) These funds flow through to designated programs, or to reserved funds, not in our local budget. They continue to increase

ISSUES:

Previous drop in Building rents starting to reverse

Major building expenses are looming for next five years, potentially reducing the trust.

Congregational expenses grew by \$24,000 this year

**Trinity Saint Pauls 2010 Actuals and 2011 Budget
INCOME PAGE**

Income p. 1

	2,008	2009	2010	2010	2011
Income	Actual	Actual	Actual	Budget	Budget
Congregation					
Offering-Local (1)	239,831	230,175	236,442	235,000	235,000
Fall Appeal	54,539	41,625	49,409	42,000	42,000
Miscellaneous	477	1,043	0	500	500
Total Congregation -	294,847	272,843	285,851	277,500	277,500
Trustee Transfer		38,000	50,000	90,000	90,000
Building Use (2)	385,317	382,514	464,207	410,000	450,000
Total Undesignated	680,164	693,357	800,057	777,500	817,500
Restricted Funds					
Offerings-M&S (3)	111,528	121,068	110,500	110,000	115,000
Special Donations (4)	8,228	14,819	6,396	13,000	10,000
Outreach+Emerg. (5)	10,768	9,348	13,903	8,000	8,000
Alison Beckett Fund	5,500	5,535	250	5,000	5,000
Refugee Funds	1,330	1,200	2,740	4,000	4,000
Christmas Music Funds(6)					4,000
Restricted Income	137,354	151,970	133,789	140,000	146,000
Total Income	817,518	845,327	933,846	937,500	963,500

(1) The projection for local offerings is based on a levelling of pledges.

(2) 2011 Long-term rentals \$130,000; Casual \$320,000

(3) UCC National requested a 1.2% increase.

Whenever donations exceed the pledge, all donated funds are sent on

(4) Designated donations are passed on to the designated funds.

(5) \$8000 is pledged by the congregation. Monthly collections go to this.

(6) Received in 2011

TSP 2010 Actuals and 2011 Budget

Expenses	2008	2009	2,010	2010	2011
	Actual	Actual	Actual	Budget	Budget
Congregation					
Salaries and Benefits					
Ministers	75,815	95,516	97,713	98,000	98,000
Ministers Allowance	47,688	53,869	55,058	50,000	55,000
Organist and Choir Director	37,520	39,648	40,560	40,560	41,500
Continuing Education(1)	0	1,797	1,593	3,500	3,500
Soloists - four 1a)	13,955	15,056	14,466	14,000	15,600
Contracts (2)			9,390	14,000	14,000
Pension & Benefits	29,234	34,204	33,672	34,500	35,000
Total Salaries and Benefits	204,212	240,090	252,452	254,560	262,600
Committees-Circles					
Circle Public Witness	1,450	1,592	931	1,800	1,800
Circle Nurturing Community	2,129	1,980	1,173	3,000	3,000
Worship/ Faith Formation (3)	23,362	21,044	11,898	13,000	17,700
Circle Stewardship	962	266	186	800	800
Committee-Ministry& Personnel	4,060	1,041	377	1,000	1,000
Committee- Property			81		5,000
Committee-Official Board (4)	4,297	1,084	3,884	2,000	3,000
Committee CFJA	0	227	516	2,000	5,000
Special Initiatives (5)	2,337			2,000	2,000
Total Committee Expenses	38,597	27,233	19,046	25,600	39,300
Observer Subscriptions	2,118	2,254	2,212	2,400	2,400
Presbytery and Conference(6)	7,595	6,742	13,993	10,500	14,000
Congregational Expenses	9,713	8,996	16,205	12,900	16,400
Total Congregational Operations(4)	252,522	276,319	287,703	293,060	318,300
General Administration					
Annual Review	1,717	3,875	6,002	2,000	2,000
Bank Charges	692	1,153	1,510	1,000	1,000
Computer	8,180	16,833	4,391	8,000	8,000
Bookkeeping & PayRoll	4,542	3,917	5,016	4,000	5,000
Office Expenses	5,774	4,256	4,121	4,000	4,000
Printing and Photocopying	320	742	90	500	400
Postage	1,002	1,103	409	1,100	900
Telephones	5,420	6,411	5,430	5,000	4,000
General Expenses	23	1,585	1,873	500	500
Total General & Administration	27,670	39,875	28,842	26,100	25,800

(1) This includes 2 Pastoral staff & Choir director

(1a) Includes hourly increase of \$5 to \$45/hr.

(2) Includes \$10,000 for Church School/Nursery & \$4000 for Youth on Bloor

(3) WAFF Budget adds:\$2600 Organ Repair; \$2500 Hymnal Covers

(4) Adds \$1000 for communications

(5) This is the budget for short term, new initiatives

(6) Assessed increase, under challenge

2011 Budget

	08 Actuals	09 Actuals	10 Actual	10 Budget	11 Budget
Building Operation					
Salaries and Benefits					
Office Co-ordinator (5)	34,248	37,383	39,390	39,400	41,000
Building Co-ordinator	48,197	51,062	52,237	52,300	52,400
Maintenance/ Security Staff	127,740	145,575	146,988	135,000	149,000
Staff Pensions & Benefits(6)	40,528	42,417	43,000	45,230	45,030
Total Salaries & Benefits	250,713	276,437	281,615	271,930	287,430
Maintenance					
Insurance	10,310	9,801	10,311	10,000	10,000
Repairs & Maintenance (7)	74,731	60,119	74,563	50,000	60,000
Landscaping	750	1,132	2,173	1,500	1,500
Supplies & Equipment (8)	15,590	10,621	12,431	15,000	15,000
Utilities - Gas (8)	28,029	32,812	26,467	32,000	33,000
Utilities - Hydro (8)	27,470	21,516	22,140	25,000	25,000
Utilities - Hydro Rec (9)	-8,936	-7,652	- 7,500	-9,000	-9,000
Utilities - water & Sewage (8)	3,216	3,563	4,673	4,000	4,000
Contingency	0	0	-	6,000	6,000
Total Maintenance	151,160	131,912	145,258	134,500	145,500
Capital Repairs (11)		214,480	123,378	90,000	90,000
Total Building Operation	429,743	662,704	579,093	522,530	548,730
Total Congregation & Building Expenses	682,265	939,023	866,796	815,590	867,030
Total Income	680,164	845,327	800,461	777,500	817,500
Net Operating Income (Deficit)	-2,101	-\$93,696	- 66,335	-\$38,090	-\$49,530
Special Appeals					
Special Programs (10)	9,635	12,443	13,168	15,000	12,000
Mission and Service Fund	111,528	121,068	110,000	110,000	115,000
Outreach & Benevolent Fund	12,715	11,732	11,585	8,000	8,000
Christmas Music Fund					4,000
Refugee Fund	2,250	5,075	1,100	2,000	2,000
Alison Becket Fund	5,000	5,500	3,000	5,000	5,000
Total Designated Expenses	141,128	155,818	138,853	140,000	146,000
Total Designated Income	137,354	151,690	133,675	140,000	146,000
*Net Change Reserved Funds (operating)	-3,774	-\$4,128	- 5,178	0	0

(5) Increased Part-time hours=\$1,716; salary increases=\$13,500

(6) Includes \$1,000 for Con Ed

(7) **\$3000 included for Greening.** Some contingency is here.

(8) Guesstimate of rate increases.

(9) Fixed percentage of Hydro is recovered from Tafelmusik

(10) Special Program income is transferred out. There is no operating budget impact

Stewardship Circle 2010 Report

Betsy Anderson, Convenor

The Stewardship of Resources Circle includes: Bob Fugere (Treasurer), Jane Woods, Moira Hutchinson, and our staff liaison, Hans Van Nie. We are grateful for the participation of Carol Ann Marshall who had to resign in the fall. We are actively recruiting a couple of new members. If you are interested, please contact Betsy Anderson or Susan Craig.

Stewardship of Resources Circle Mandate

We are accountable to the Church Board with particular responsibilities for:

- congregational finances
- helping the congregation develop its stewardship
- use of building and equipment - presently looked after through the Property Committee
- maintenance and repairs - see above
- ongoing consultation with The Board of Trustees as required

Members of the Circle

We have very hard-working circle members. As well as Treasurer, Bob Fugere is Chair of the newly mandated Property Committee and a member of the Board of Trustees. The Property Committee replaces the Building Management Sub-committee and is an effort to give coordinated leadership around the building and the staff support to the building. Details are available in the Property Committee's Report in the Annual Report.

Moira Hutchinson prepares the information for the Sunday Bulletin on the many ways our support of the Mission and Service Fund makes a difference in Canada and the world. This is a very important aspect of our stewardship education efforts at TSP.

Jane Woods co-chaired the Community Fellowship Dinners this year with Allison Savaria from the Nurturing Community and Discipleship Committee.

Community Fellowship Dinners

This initiative to build community each year through dinners hosted by congregation members over the fall is part of our Season for Commitment at Trinity-St. Paul's. It was a success once again this fall, with 14 meals, hosted by 25 people offered between Sunday, October 17 and Sunday November 14. 100 people signed up for, and/or were involved in the meals, ranging from the very young to over 90's. (Last year there were 25 hosts with 70 adults and 4 children participating.)

Many thanks to all who hosted and special thanks to Jane and Allison for their leadership, Hans and Vicki for their support and Bob Fugere for his back-up and hard work of organizing the results into a financial plan for the coming year. Thanks also to Carolyn Barber for inputting the pledges of time and talent in our data base and passing on offers of participation to the appropriate persons.

A Chart of the results for our pledges and Fall Appeal is found below.

Season for Commitment Pledges	2010	2009	2008	2007	2006
Amount pledged - Local	218,640	202,035	194,676	182,928	185,328
- Mission and Service	116,526	114,192	107,724	100,044	108,252
- TOTAL	335,166	316,227	302,400	282,972	293,580
% change of Local total from previous year	+8%	4%	6%	-1%	13%
Fall Appeal - total givings*	49,409		54,539	43,300	42,320
Fall Appeal - budgeted	42,000	42,000	42,000	\$42,000	40,000
Number of pledges received	104	119	117	119	119
Number of new pledges	10	6	7	6	16
Number of pledgers who increased	58	58	68	66	52
Number of pledgers who increased 8% or more (6% for 2010)	53	56	67	66	48
Number of envelope contributors		24	26	27	32
Number of PAR contributors	97	95	92	92	88

Budget and Financial Management (see Treasurer's Report)

The Circle and the Treasurer have kept a careful watch over expenditures and projected revenue and expenses over this year and into the future with regular reports to the Church Board. We have made tremendous strides, with increased congregational givings and the income from the Montessori School. However, challenges remain and the Board is working on strategies to address these both on a short, medium and longterm basis.

Many thanks to Avil Beckford , Clayton Wilson, Marilyn Whitely and Mary Simpson who continue to coordinate the counting of collection and envelope and PAR administration, as well as to the office staff who assist with so many of these details.

Alternative Giving Fair

The Alternative Giving Fair, Sunday November 28, was a great success again this year including sales of the Alternative Gift Certificates on the Fair Day and subsequent Sundays. Thanks to Allison Savaria for coordinating the Alternative Gifts giving and to Anne Russell for coordinating the Alternative Giving Fair. A Report of the distribution of how the \$4315.00 raised is being distributed among 5 Canadian and overseas projects can be found in the Report of the Nurturing Community and Discipleship Circle.

Climate Justice and Environmental Sustainability

On October 26, 2010, the Church Board approved a Document which outlines Trinity St. Paul's Commitment to Climate Justice and Environmental Sustainability. The Document is found in the Appendix at the end of this Report. Trinity's St. Paul's commitment to climate justice and environmental sustainability takes many forms. This Policy Statement will help us be systematic in our efforts to live sustainably and provide benchmarks to track our progress.

The Stewardship of Resources Circle along with Public Witness Circle initiated this Policy Statement and will give leadership in ensuring we live it out in our life together as a congregation. But it is built on great work done by individuals, the circles and staff. The

Eco-Fair of the last two years is one inspiring example. We hope it will help to confirm our commitments and stimulate all of us to take new actions, both personal and collective.

The Statement enumerates the actions and activities already taken in four areas: Education and Advocacy, Routine Actions, Renovations and Repairs, Potential “Demonstration” Projects. It also outlines commitments under each section such as measuring our carbon footprint as individuals and congregation, organizing learning sessions so we can learn from each other and others, using environmentally friendly cleaning products whenever possible, monitoring and managing our energy consumption, using organic and local foods at congregational events, using environmentally sustainable materials in building renovations etc.

This is a living document and will grow and evolve with the ideas, energy and knowledge of the congregation. We invite all with passion or interest to make suggestions, initiate projects and encourage us all as we live into a place of integrity and faithfulness with the gift of God’s creation.

125th Anniversary Celebration and Financial Campaign

Trinity St. Paul’s celebrates its 125th anniversary in 2012. The Board is setting in motion plans to celebrate this great watershed. A Financial Campaign is one element of these celebrations.

As reported in the last Annual Report, a proposed Capital Campaign is one of our financial strategies within the current Five Year Plan. A small committee has been working on developing the plan for this initiative. Recently the Committee reported to the Board, their recommendation that rather than a full Capital Campaign, we engage in an Anniversary Campaign, focused on raising funds as part of our Anniversary celebrations, to allow us to partner with Tafelmusik in the enhancements to the Sanctuary identified a number of years ago. The Committee will be working over the next few months to firm up our priorities and design preferences for these improvements with input from the congregation. We will put together our needs and dreams with those of Tafelmusik and develop solid plans and cost estimates prior to finalizing the Campaign plans. This work will take place in concert with that of the Property Committee and Trustees as well as Tafelmusik who are also developing a fundraising plan for capital improvements to the Sanctuary space. This more limited focus works well with the energies available in the congregation and the timeframe of Tafelmusik. We are grateful for the assistance of Jane Witherspoon in the work of this committee since the fall.

Public Witness Circle 2010 report

Public Witness Circle Mandate

Along with the other Circles, we have the following accountability and functions: Each Circle is accountable to the TSP Board. Each will have general oversight of all activities within its areas of responsibility; engaging in visioning, planning and making decisions about the appropriateness and effectiveness of particular programs and events in light of the congregation's goals. Each will have the power to act within the constraints of the congregation's self-understanding and its stated goals and of the budget determined by the Board.

The Circles have the following common functions: nurturing members through reflection and prayer; establishing and supporting task groups and other bodies to carry out mission assignments (normally within a specified time frame); liaising with coordinators of programs that fall within the circle mandate; preparing policy recommendations for the Board; evaluating on-going programs and recommendations for new work in the context of the congregation's mission and vision goals; developing, overseeing and exercising accountability for the budget for the particular circle; and reporting regularly to the Board.

Public Witness Particular Responsibilities

Our work includes political lobbying and advocacy, educational efforts within the congregation, encouraging participation of TSP members in justice related programs beyond the congregation, direct service and action activities, encouraging attention to justice issues within worship, and providing funding support to various groups from the congregational Outreach Funds and the Alison Becket Memorial Fund

We seek to grow into the **TSP five-year plan (2009-14)** adopted at the 2010 AGM. Much of our work falls within **point B** of the plan: **Growing a vibrant diverse congregation having an impact on local and global social justice issues; Members and adherents actively recognized and supported in their individual and collective vocations in social justice.**

1. Social Justice Foci:

- a) **Aboriginal Justice:** To listen to, support and encourage congregational response to the work of the Aboriginal Justice Working Group. To continue to build links with the Toronto Native Ministries and Native Canadian Centre of Toronto
- b) **Peace:**
 - Middle East
 - Refugees
 - Guantanamo Detainees
 - Sanctuary if situation arises
 - Restorative Justice as feasible through restorative justice network
- c) **Homelessness:** Maintain an updated accessible file identifying out-of-the-cold and drop-in type programs through which TSP members and others can volunteer. Recognize limited capacity and support partner agencies (e.g. CRC) with small outreach grants and volunteers.
- d) **Climate Justice.**

2. Ways of Working:

- a) **Individuals' activities highlighted.** Congregation is networked and feels more supported in their individual social justice passions and work. Members are supported and encouraged to be involved.
- b) **Social justice partnerships.** Key partners identified for each social justice issue. Continue with current partnerships and support effective partnerships. Involvement in neighbourhood events and broader UCC actions. Outreach grants to support social justice foci. Look to broader community to work within a larger network rather than reproduce what is out there. Work as part of a process rather than initiating/struggling with it ourselves.
- c) **Keep congregation informed.** Identify key social issues. Hold information events and find other ways to educate members on key social issues. TSP website and TSP Times. Global Gossips, using a mix of TSP people (preferably, as we're a rich community) but also others as available.
- d) **Learning** how to quickly tap people and financial resources for specific projects.

Our work in the area of **homelessness** has become dormant for the moment. The Multifaith Alliance to End Homelessness (MFATEH), an organization independent of TSP, but of which we were a founding part, folded. On the other hand, we recognize that restorative justice work with ex-offenders serves a similar disadvantaged population. Programs such as the community meals, circles of support for individuals and a women's retreat are creative responses to enduring marginalization.

One of the major challenges for the upcoming year will be to develop a work plan for education and advocacy in the area of **Climate Justice and Environmental Sustainability**. A working group under the leadership of the Stewardship and Public Witness Circles developed a Board approved policy statement that will be used as a guide to shape TSP initiatives in this area. We need someone on PW to promote education and advocacy endeavours.

PW tries to inform TSP of the many community programs on **Climate Justice and the Environment**. Many TSPers participate in and lead such community activities and in living a greener lifestyle. We cooperated with the Tafelmusik's April Earth Day concert and public events. TSP continues as a member of the UCC Green Action Network and actively cooperates with Kairos in its creative Climate Justice programming.

Funding

Providing financial support to projects that foster social change continues through the **Outreach Support Fund**. The **Outreach Fund Grants** Sub-Group met in September to vet project applications for support from the congregational Outreach Fund. Each application must be recommended by a TSP member/adherent. The Sub-Group makes recommendations to the PW Circle which then brings its recommendations to the October Board meeting. This year we had fewer applications from domestic programs which made it more difficult to balance between programs in Canada and those overseas. Brief reports

on programs supported are given on most Communion Sundays. A full list is reported in the TSP Times.

In the past year more use has been made of a provision of a \$1000 fund that permits the PW Circle to quick response to emerging needs of up to \$250 per grant during the year. A small grant assisted with accommodation expenses of a delegation of activists from Grassy Narrows First Nation visiting Queen's Park. Another helped cover travel expenses of a delegation from Barriere Lake First Nation to Parliament Hill.

The PW Circle has responsibility for discernment with the family of Alison Becket and making decisions about use of the **Alison Becket Fund**. The family of Alison Beckett has generously renewed funding for the **Alison Beckett Memorial Fund** for another five years. A report on disbursements from the Fund and background on Alison Becket appeared in the TSP Times.

We worked with Alison Savaria's Committee on recommendations for 2010 **Alternative Christmas Gifts** and distributed **Advent Gifts** to receiving agencies. Remaining funds designated for Out-of-the-Cold work were sent to the St. Matthew's UCC OOTC program.

Other

Global Gossips. These included: January: Judy Rebick ; February: session to gather TSP member response to the General Council 2011-13 triennium options; May: Dehcho Grand Chief Sam Gargan; September: G20 Civil Liberties Violation; October: Hans van Nie on OIKO Credit; December: Mary Collins on UCC partners and Korean tensions.

Radical Hospitality. Protocols have been worked out for decision making on receiving groups requesting overnight hospitality space and on expectations of our guests and of TSP-related overnight volunteers and staff. It has not always been possible to receive requesting groups due to pre-existing booking of TSP space. In some cases we have then encouraged TSP folk to provide billets.

Banners. PW has responsibility for developing one new external banner per year after Board approval of the banner theme. Unfortunately during this year's Gay Pride Festival our Rainbow Diversity banner was stolen. The Stewardship Circle has generously offered to replace this banner.

In-kind Space Requests. PW receives many requests each year for the granting of free or reduced cost space at TSP. Many are granted; some refused. We wrestle with a balance between the income TSP requires to keep our building in decent repair and providing good, inexpensive space for justice and marginalized groups.

REPORTS OF PW WORKING GROUPS

The Middle East Working Group of Trinity-St. Paul's and Bathurst United Churches

The 2008 revitalized Middle East Working Group continued in 2010. The group aims to engage the TSP and Bathurst congregations in education and advocacy concerning the conflict in Israel-Palestine and to work for solidarity regarding a just and lasting peace in the region. The group also communicates and coordinates with the wider Toronto community by responding to requests for solidarity from local and national organizations who are working towards a just peace in the Middle East. Over the course of the year, the group has participated in several events including monthly meetings, hosting guest speakers and planning a worship service. On January 31, 2010 guest-speaker Judy Rebick led our Worship Service followed by a global gossip. We provided information about and

attended many film events in the community and, with YouthonBloor, sponsored a lunch and film screening of *The Lemon Tree* in November.

The group continues to pursue the United Church General Council for resources on ethical investments and hopes to be contribute to the development of Boycott, Divestment, and Sanctions (BDS) motion to the 2012 General Council.

As we look to toward the future, we continue to plan events and learning opportunities. We will continue developing partnerships in the local community, specifically with Zatoun, and globally, with Sabeel and other UCC partners.

Membership: Roger Beck, Ashley Cole, Frances Combs, Kelly Cowell, Emily Duggan (co-chair), Sheryl Johnson, Barbara Lloyd, Tamam McCallum, Vicki Obedkoff (staff), Emma Prestwich, Miriam Spies, and Susan Starkman (co-chair).

submitted by Emily Duggan

Aboriginal Rights Working Group

Our major focus of the past year has been the promotion of the UN Declaration on the Rights of Indigenous Peoples. Actions included letter writing to the federal government, creation of a new banner (with art work by Ellen Gabriel of Kanesatake Mohawk Territory), participation in the Indigenous Sovereignty march in June, and organizing a Kairos sponsored “Beat the Drum” event in December.

Our efforts to develop relationships with Toronto Urban Native Ministry and the Native Canadian Centre have not being fruitful. We continue to look for opportunities to respond to requests for solidarity, rather than making requests that have more to do with our own needs for relationship. Over many years Indigenous activists of the Defenders of the Land network and their non-indigenous supporters in the Indigenous Sovereignty and Solidarity network have worked on relationships that are respectful and useful, and we benefit both in terms of learning and connections by participating in these circles of support.

We continued our solidarity with several First Nations engaged in land rights struggles: Barriere Lake in Quebec, Grassy Narrows in Ontario, and the Dehcho in N.W.T. We adopted the Kairos campaign “The Land, Our Life - Indigenous Rights and Our Common Future” as the focus of our educational efforts for the next year.

Submitted by Lynn Jondreville

Joint Refugee Support Committee

During 2010 we continued to accompany several refugee claimants through the long-drawn-out and painful legal and paper processes of application and appeals. The FCJ Refugee Centre was helpful in several legal filings and we were glad to be able to provide some additional support to that Centre through the Outreach Funds of the congregation.

submitted by Jeanne Moffat

Guantanamo Refugee Committee

In spring the TSP-sponsored Syrian Kurd Guantanamo prisoner, Bilal, was resettled in Bulgaria. TSP’s commitment to this effort thus ended. We celebrated Bilal’s release in a moving June worship service, with members of the Guantanamo Committee giving powerful

reflections on what their involvement in the process of learning about the Guantanamo prisoners' contexts had meant to them. For some, the frustrating advocacy efforts with the Canadian Government, the painstaking work with Bilal's lawyer, and delicate steps to establish some relationship with Bilal himself was a life-changing experience. Thanks to the Committee for this effort on behalf of the TSP congregation!

Restorative Justice

2010 has been an active one for Restorative Justice at TSP. TSP provided two dinners at the Keele Centre, in April and November. The number of people involved in this work has increased, and some also sent goodies for the Christmas Eve afternoon party. Some TSPers have attended the Friday night Dismas Fellowship at Walmer Road, a unique and inspiring experience. On the recommendation of the Public Witness Circle the Alison Becket fund has supported part of the Women's Retreat led by the Community Chaplain for Women. Although there was no Restorative Justice Conference at TSP this year, TSP did hold a Restorative Justice Sunday at which Harry Nigh, the Community Chaplain for Corrections Canada shared the sermon time with Nancy, one of the women who attended the retreat and spoke about what it had meant to her.

In the coming year we plan to provide at least one dinner at the Keele Centre, to be involved in planning the Restorative Justice Conference, to support the Dismas Fellowship, to participate in a Restorative Justice service and a Global Gossip in the fall, and to keep the congregation informed of Restorative Justice events being held in other places. We would welcome new members to join in the planning of these events.

submitted by Elda Thomas

Members of the Public Witness Circle are: Sheila Browne, Shirley Farlinger, James Holzbauer, Sheryl Johnson, Lynn Jondreville, Alison Lester, Colin Phillips, Marion Pope, Elda Thomas, Rhea Whitehead (convenor), and Armine Yalnizyan. Vicki Obedkoff supported us as pastoral staff. Our faithful recorder, Jeff Leuschner, moved to Ottawa in March. Health challenges of a number of members sapped the energies of the Circle. With the rise of the AGM there will be a major transition in Circle membership as James Holzbauer, Alison Lester, Colin Phillips, Marion Pope, Elda Thomas and Rhea Whitehead move on.

Lynn Jondreville, acting convenor; Rhea Whitehead, convenor

2010 Report of the Nurturing Community and Discipleship Circle

The Nurturing Community and Discipleship Circle seeks to foster an atmosphere of belonging and to create opportunities for TSPers to explore and connect around what it means to live as Christian community. We are grateful for the contributions of so many congregants, who have shared their gifts across our mandate in the following areas:

welcome and hospitality

supporting new members through events like the newcomers' dinners and small group conversations

annual, community-wide events

pastoral care

providing opportunities for discernment of gifts/call

building inclusive community and honouring our commitments as an affirming congregation

advancing the implementation of the anti-racism policy

exploring varieties of spiritual practise

and monitoring accessibility issues at TSP

Highlights of 2010

Welcome and Hospitality

Welcome Table and Greeters

The Welcome Table is often the first point of contact for newcomers to TSP. There, they are welcomed, and their contact information forwarded to pastoral staff so they can be invited to events and integrated into the life and work of TSP.

The table serves as an information hub where people can pick up information on events at TSP. Hearing devices are available there, as are colourful activity bags for children who remain in the Sanctuary during service. Thanks to Jeanne Moffat and the Welcome Table volunteers, for their significant and ongoing contribution to building community at TSP.

Pat Ashwin mobilizes weekly volunteers who arrive early to greet congregants and distribute bulletins and hymn books. These same volunteers are called on to take up

collection from time to time. We appreciate the dedication of Pat in recruiting volunteers throughout the year, and are grateful to those who warmly welcome those in our midst.

Additional Hospitality Events and Activities

The Circle organized numerous events with a focus on community-building and discipleship, including:

the Welcome Back lunch in September;

biannual Newcomers Dinners for those recently joining or attending Trinity St. Paul's;

a number of funeral receptions;

special occasions such as Carols by Candlelight. We thank the Fallis/Cooper/Mackay families for organizing a special reception after that service this year.

Annual Contra Dance, organized by Susan Craig, Carolyn Barber, and Carolynn Bett, and featuring our own Vicki Obedkoff in the band "Lost and Found."

Family-centred events such as a tree decorating party at Christmas; a family lunch before the Santa Claus Parade; kick-ball games, and a visit to the AGO, among others.

Coffee Hour: The TSP community gathers weekly after the service for (fair-trade) coffee hour in the Narthex. We are grateful to Lynne Stott for coordinating a large group of volunteers throughout the year. These women and men brave rain, sleet and snow to arrive early and set up the refreshments and create an inviting gathering time. We thank Don Middleton & Clayton Wilson and others for their contribution of snacks on many Sundays, nourishing us all in body and spirit.

Celebrating important transitions in the life of the community: We acknowledge the thoughtful efforts of Lyn Gaetz, who sent cards from TSP to mark children's birthdays, and to Clayton Wilson, who sent condolence cards and cards celebrating other important occasions in the life of congregants.

Staying in touch with Members: As Membership Secretary, Carolyn Barber reviews our list of members annually, adding new members, and making recommendations to the Board regarding changes in membership status. Carolyn also communicates regularly with John Bell to update the TSP Directory, and relay any new contact information obtained during the Season for Commitment. We thank Carolyn and the many volunteers who help with annual phone calls to TSPers for helping us keep in touch.

Annual Community Initiatives

Season of Commitment

Each year, co-chairs designated by the Nurturing Community and Discipleship and Stewardship Circles coordinate the annual Season of Commitment. This year's co-chairs Allison Savaria and Jane Wood ably carried the mantle, organizing community meals between Sunday, October 17 and Sunday November 14, 2010. Fourteen host families offered a variety of dining options to the TSP congregation. Meals included a brunch, lunches (one at TSP after the Sunday service), afternoon tea and suppers at different homes. 100 people were involved, ranging from the very young to those over 90.

In line with the NCDC's mandate to advance inclusion, hosts sought feedback on ways to build inclusivity at TSP. The congregation provided creative and wide-ranging suggestions, which have been forwarded to the appropriate Circles for follow up. We plan to build on those initiatives in the year to come.

Alternative Gift Fair

The third, annual Alternative Gift Fair on November 28, 2010, was a success. We thank organizers Ann Russell and Allison Savaria for their leadership, and members of the NCDC and congregation for their volunteer efforts. The event featured 18 vendors, offering a variety of arts and justice-oriented merchandise. Thanks also to Sheryl Johnson and her team for hosting the lunch that day for many happy customers from TSP and the wider community.

Alternative Gift Certificates

Each year during Advent season, TSP makes available gift certificates in support of five different projects, two local and three international. These certificates allow people to make a donation to important social justice initiatives while giving a non-material gift to a friend/family member. Our gratitude to Allison Savaria for coordinating this effort. Highlights of the groups and initiatives funded this year, including:

Refugee Support to a refugee claimant family, as well as to the *FCJ Refugee Centre* in Toronto; *Sisters in Spirit* - a research, education and policy initiative, driven and led by Aboriginal women to raise awareness of violence against Aboriginal women and girls in Canada; *Fraternidad de Presbiteriales Mayas*, Guatemala, -- a network of women's community development groups, engaging more than 3,000 women of five Mayan languages and cultures; *Cordillera's People's Alliance*, Philippines - a grassroots network of local and provincial indigenous organizations working to defend the rights of indigenous peoples; and *Women in Peace Network*, Liberia - serving diverse women through the construction of a peace hut and a cotton planting project.

Lenten Series 2010

The NCDC Circle sponsored a series designed to support people on their Lenten Journeys. This year's theme was "into the depths - out of the depths." The series envisioned Lent as a time for meditation and prayer, and for renewing our commitment to live with integrity in our relationships and in our public witness. Various spiritual or meditative practices were explored each week to deepen connection to self, community and God, including: Sacred Circle Dance with Carolynn Bett; Healing Sound with Wende Bartley; Artistic Reflections with Cathy Watson; Mindfulness Meditation with Derek Strachan; and Taizé Worship Service with Svinda Heinrichs. Thank you to all for the gifts offered and received.

Epiphany Event

A candlelight event to honour the volunteer contributions of many in the TSP community was held near Epiphany. Many thanks to Elizabeth Cunningham, the facilitator and creator of the beautiful ceremony. The spiral walk of light gave participants an opportunity to reflect and enjoy an experience that appealed to all the senses, and be nurtured and thanked for their contributions throughout the year. The NCDC plans to organize an annual volunteer appreciation event.

Commemorative Flowers / Seasonal Decoration of Sanctuary and Narthex

NCDC members coordinate the purchase and display of flowers at Christmas and Easter. This provides an important way to honour the memory of loved ones, and care for congregants who are ill or unable to attend regularly. Thanks to Mary Simpson and Betty Stone for their leadership, and to Derek Strachan, for his ongoing attention to renewing and displaying Advent and Christmas decorations. The congregation also benefits from the hard work and creative vision of Carolyn Barber and Susan Craig, who, with the assistance of enthusiastic gardeners in the congregation, have tended the oasis of calm and beauty nestled behind the church.

Pastoral Care Team Annual Report 2010

Yvonne Stewart, Coordinator

You may know that Pastoral Care Team members offer support for folks experiencing a short or long term period in their lives when they require practical and personal companionship. In 2010, most members continued with one or more ongoing companions and as well pitched in when folks needed immediate help. We've provided rides and accompaniment to and from medical appointments, meals, therapeutic touch treatments, hospital and home visits, phone calls, cards and notes, seasonal flower delivery, a listening

ear, friendship, home communion, legal advice, financial support and advice regarding specific health resources.

You may not know that we also provide pastoral care for each other. At every other meeting, we take extra time to check-in and to focus on particular concerns folks may have. We also celebrate together. In June we have a lunch meeting to evaluate our year and make plans for the church year ahead. Susan Craig hosted us in her lovely garden this year. Pat Ashwin invited us to his home at New Horizons in September where we reconnected after the summer over a great meal in the dining room and met in the lounge to learn more about life in a seniors' residence. For Advent/Christmas, we gathered at Yvonne Stewart's for lunch and as little business as possible.

Each year we do something for the whole congregation related to wellness, safety or accessibility. In 2010, we developed an *In Case of Emergency* procedure to follow if someone takes ill in church. The bright green sheets are posted on all bulletin boards. We also put together and promoted an *Emergency Contact Information* form for individuals to fill in and file in the office so that in case of emergency at church, staff will have some basic information and know who to contact. A First Aid kit is now always available on Sundays at the Welcome Table courtesy of our team. We hosted Debbie Gillespie, her dog, Nike and Naveesha Maharaj from CNIB to help us assess TSP's accessibility for the visually impaired, Jackie van't Voort and the Property and Maintenance Committee are following up on her recommendations. Two articles were published in TSP Times promoting accessibility for the hearing and visually impaired and we helped fund raise to purchase new hearing devices for use in the sanctuary. We sponsored five meaningful sessions on Bereavement led by Elaine Gort and Vicki Obedkoff and hope to do this again extending our reach beyond the congregation.

For the community, TSP, through our team and the leadership of Vicki Obedkoff and Mary Simpson, provided three worship services at the Annex Retirement Residence on Spadina.

Learning and worship are essential elements in our team life. In addition to what's been mentioned above, we met with resource people to learn more about companioning folk with addictions, those who are watching loved ones deteriorate, and about our own compassion fatigue. We purchased and reviewed, *The Essential Hospital Handbook: How to Be an Effective Partner in a Loved One's Care* by Patrick Conlon. Rhea and Ray Whitehead donated the book, *Goes Down Easy: Recipes to help you cope with the challenge of eating during cancer treatment*, which is most useful for us or anyone interested in borrowing.

The Pastoral Care Team relies on congregational members to inform us if they require our support or, if anyone else might benefit from what we have to offer. Please contact anyone of our committed team members listed below:

Pat Ashwin, Sheila Browne, Susan Craig, Kay Fallis, Gillian Graham, Georgia Helleiner, Shirley Marescaux, Ann McKenzie, Jeanne Moffat, Vicki Obedkoff, Marion Pope, Ann Russell, Allison Savaria, Mary Simpson, Yvonne Stewart, Lynne Stott, Hans van Nie, Marilyn Vivian

Diversity and Inclusion

Diversity and Inclusion continue to be important areas of focus for the Circle and TSP leadership. Trinity-St. Paul's continues its membership in the national church's Affirming congregations network and supports the United Church presence in the Gay Pride Parade in Toronto. Christie Neufeldt facilitated a workshop at fall meeting to familiarize the Board on the United Church's current definition and approach around anti-oppression work. Pastoral Staff participated in United Church of Canada workshops in racial justice rolled out in the Spring/Summer of 2010. Congregants were asked for feedback on how TSP can better foster inclusion during this year's Season of Commitment, with responses being distributed to the appropriate Circles for follow up. Finally, joint conversations were held with WAFF to explore ways in which our Circles could continue to lift up diversity and inclusion during worship and other Church activities.

Accessibility at TSP

The NCDC Circle continues to take leadership on assessing accessibility needs at TSP (see pastoral care report for other examples of initiatives undertaken.) 2010 saw continued improvements to the physical space. A main hallway leading from the West entrance of the building was made more accessible after doorways were widened. One set of stairs down to children's church was reconstructed with shorter risers, making passage on these stairs easier for children and people with mobility restrictions. Finally, we continued to make improvements to the hearing assisted devices employed in the Sanctuary during worship.

A Vibrant Community

The Nurturing Community and Discipleship Circle benefits from the ongoing contributions of many congregants - a sign of the health and strength of the TSP community. Our members, Alex Horsky, Linda Dawn Pettigrew, Allison Savaria, Betty Stone, Lynne Stott, and Derek Strachan have been well supported in our efforts by our ministers, Hans Van Nie, and Vicki Obedkoff. Vicki attended our bi-monthly meetings, and served as wise sounding board, enthusiastic participant, and faithful champion of our efforts.

The Nurturing Community and Discipleship Circle is pleased to have contributed to the life and work of the congregation, and looks forward to articulating and living out the vision of the Centre for Faith Justice and the Arts as it unfolds in the years to come.

Alexandra Horsky, Convenor, Nurturing Discipleship and Community Circle

Centre for Faith, Justice and the Arts (CFJA) Implementation Team 2010 Annual Report

The concept of a Centre for Faith, Justice, and the Arts builds on our long history as a faith community with strong connections to the arts and to social justice. Together with current and new partnerships and collaborations within and beyond this building, we hope to develop new and creative ideas, activities and actions to support the work of transformation in our world. We seek to intentionally weave the 3 strands of faith (inter-faith), social justice and the arts together. A priority in TSP's five-year plan is to operationalize the CFJA as a vibrant synergistic program and vision.

Duncan Holmes, Chair of our Board, provided superb facilitation to our implementation team in the fall of 2010. We began by imagining the best possible future for the CFJA in terms of how would we like to see the Centre for Faith, Justice and the Arts live and function in our community. We decided to develop scenarios that could be presented to the Board and the congregation for consideration. The framework we used for this work included factors such as current practice, the role of the congregation, potential partnerships, infrastructure required, governance, benefits to the congregation and timelines for implementation.

We decided on 3 scenarios, based on the premise that the engagements and partnerships of the CFJA have to be vetted through the lens of supporting faith, social justice or the arts.

Over the course of our discussions we began to discern that these scenarios could be described as stages in a continuum and that we are firmly living out scenario one now. Part of this discernment was the realization that we have already begun to move to scenario two. We hold scenario three as a possible vision of how CFJA could work in the future in a way that would intentionally live out its mission. Scenario three could involve catalyzing and supporting inter-faith and social innovation through creative uses of our building.

Scenario Two focuses on "partner synergy - inviting and supporting initiatives from partners within and beyond the building". We will build on our congregation's strengths in spoken word and music in the Sanctuary and go ahead with activities that do not require renovations at this time. Our strategic direction includes maximizing use of the Sanctuary. We will work in a complementary way with the Property Management Team, which seeks to maximize use of our Sanctuary and to market the strengths of our Sanctuary to the university and wider community who may be seeking lecture and special event space.

The committee and staff will proceed by calling together 3 focus groups, seeking "champions" from within and beyond our congregation. One focus group will explore play readings series in the Sanctuary, building on TSP member David Craig's skills and reaching out to the play reading community.

A second focus group will explore local food and community agriculture, environmental health, and climate justice involving the showing of documentaries, speakers, and better

use of our community kitchen. Christine Wong, Ann Russell, and Johann Cooper are already taking initiatives in this area.

A third focus group will pick up on our congregation's desire for hands-on service to the community and our interest in affordable housing. Among other ideas, we may explore a weekly drop-in in the West Wing, bringing together seniors who live alone in homes they would like to share, but need safe and social places to meet compatible persons.

Our team recommended to the September Board Retreat that we intentionally explore scenario two in 2011. Vicki and Hans have thought about this and discussed it with prayerful consideration. The Board gave its approval in October for Vicki to devote a day a week during 2011 to work with our team in implementing scenario two. Hans and Vicki have worked out how to re-allocate some pastoral responsibilities for 2011 within their team. Hans will also be involved with CFJA work. We will collaborate with the Property Management Committee in the goal of a financially and environmentally sustainable building.

Hans and Vicki have been part of several Property Management Committee strategic planning sessions excellently facilitated by arts consultant Joanne Morrow, whose office is in the building.

A budget allocation of \$5,000 was approved to help the CFJA do creative programming and exploration this year.

In addition to this intensive visioning and planning process, we collaborated with Tafelmusik to host the 2010 Ecofest and Bike Blessing; with Beit Zatoun and a Vancouver Jewish artist to host an art exhibition; with Toronto Public Health to host a local food policy community consultation, and other initiatives.

Members of the CFJA Team are: Janet Mairs, Terry Williams, Brad Ratzlaff, Ted Reeve, Mary Lou Fallis, (supported by Vicki Obedkoff)

Lyn Gaetz, Convenor

Worship and Faith Formation Circle Report for 2010

Your Worship Faith Formation Circle has been meeting every other month to support the work of the church through our children's church activities, youth programs, adult faith formation, worship planning and special events. Below is a brief description of our activities this past year.

Children's Church

The Children's Church continues to operate with creativity, competence and challenges under the very capable leadership of Patty Zuver, our coordinator, Christy Bray, our teacher for the children aged 6 to 11, and Martha Silva, our teacher for the children aged 3 to 5. The class sessions include a great deal of creativity that is related to the main themes and lessons presented in the Seasons of the Spirit teaching materials. The main challenge is the fluctuating number of children. As the number of children each Sunday varies, it is difficult to plan activities, not knowing how many children will appear. Some weeks there might be 30 children, while other weeks there might be 10. For the children to get the most out of the lessons with the Bible stories and activities, regular attendance is quite helpful. Although there is not a formalized set of requirements to pass each year, a child's level of exposure to the Bible stories and their interpretation of these stories increases with regular attendance. This section should also include a thank you to David Fallis for his accompaniment on the keyboard during the children's church Gathering each Sunday.

Confirmation Group

We were all very pleased last May when we had 7 of our youth confirmed. The event was the culmination of meetings and special activities that included canoeing the French River, hearing elders at a Pow Wow at the Curve Lake First Nation, and attending information and reflection sessions led by two very effective facilitators, Anne Sheppard and Hans van Nie. The youth spent their time exploring their faith and their commitment to the church. Recently, this group met to share perceptions on church life.

YouthonBloor

Sheryl Johnson is our very competent facilitator of this group that includes youth from Bloor Street, Bathurst and TSP. Sheryl creates a supportive environment for the youth to share their interests, reflect on their experiences, and plan activities. YouthonBloor spent much of the fall working with David Craig on the Christmas pageant, which was a great success. The youth helped David to write the pageant, doing research on the composition of the gospel accounts of the nativity and particularly the differences between the versions in Matthew and Luke and the socio-political contexts in which they were written. Events outside of Sunday mornings included attending a Taize service, cooking for congregational fundraisers, serving at the Bloor Street United gala dinner, and much more! Plans are beginning to shape up for an exposure trip to the Dene Nation in the Northwest Territories in the summer of 2012. Attendance in the fall varied, but was generally about 10 youth (aged 12 plus) each week!

Adult Faith Formation

Paul Stott provides thoughtful interpretations of different topics and has offered ½ day workshops and after church events. His postings on hymns have been quite valuable. As an example, Paul, along with Hans, led 4 sessions on the Song of Faith. These sessions were well attended and provided a unique occasion to talk about our faith and poetic expression of our beliefs.

Special Events

This past year there were a number of special events including: Trinity Sunday, Bond Head picnic, Christmas pageant to name just three. Our Circle had an engaging experience last May when we led the service on the Trinity. We met for several weeks to discuss our understanding of God, Jesus and the Spirit and then developed the service plan and sermon. In June the congregation met at Lois Fallis' farm in Bond Head for the 32nd annual church picnic. The activities and weather cooperated to give us a glorious environment for worship and fellowship. At the end of this past year we were treated to the last of the trilogy of pageant plays written by David Craig for the Children's church. We are very thankful to David, Robin Craig, Jane Witherspoon, Brian Stewart, Jane Wood and Bob Savaria, the actors and actresses, and a cast of parents who all provided such valuable creativity, energy, and talent for this event.

Contributions to Worship Planning

Some of our members are on the Worship Planning Committee and have been supporting the Ministers as they highlight relevant themes during the service. In particular, this committee has been reflecting on the theme of anti-oppression.

Respectfully submitted by the WAFF circle:

Bill Fallis, co-convenor, Christie Neufeld, Sara Phipps, Vivi Santosa, Anne Sheppard, co-convenor, Cathy Watson, Ella Taylor-Walsh, Marilyn Whiteley

Ex officio: Brad Ratzlaff, Hans van Nie, Patty Zuver

Ministry and Personnel Report

The TSP Ministry and Personnel Committee are Marion Kirkwood, Gail Allen, Derek McPhee, Kathleen Bailey, Ella Taylor-Walsh and Lois Kunkel. Anne Nikkel is also a member and will rejoin us this summer.

Working on behalf of our congregation, we meet regularly with our staff: our Pastoral staff, Vicki and Hans; our Music Director Brad Ratzlaff; our Building Coordinator Jackie van't Voort; our Office Coordinator John Bell and with our other staff as needed.

For many of our renters and visitors, our office and building staff are the face of TSP and the Centre. We have wonderful staff and we are grateful to them for their commitment and dedication to TSP and the Centre vision. We thank John and Jackie, Marc, Tim, Ron, Linda, Jim G, Lynn, David, Jim B. and Shaugn. Jim Gronau has recently left the staff of TSP on good terms and we wish him well. Jim Burgess is our new custodian and he moves into fulltime hours. We also said goodbye to Shannon this year and wish her well.

Several of our M&P members have served their terms and we thank them for their service to TSP through the M&P committee. We thank Derek McPhee, who has been on the committee since 2008 and attended Board meetings alternating with Marion. We thank Sumiko Jin, a committee member since 2007. Sumiko did double duty this year, also being our representative on the Property Management Committee.

In 2010, we welcomed two new members to our work, Kathleen Bailey and Ella Taylor-Walsh. Marion Kirkwood will continue in her second three-year term and will co-chair the M&P along with Gail Allen (who goes into her second term).

Our regular work includes organizing and facilitating annual work reviews and maintaining a consistent connection with our staff. From time to time we are active in other concerns: we are part of hiring and releasing staff, we provide mediated conversations between staff, we help search out training opportunities, we advocate for staff with the TSP Board, etc. It is a working committee.

I will also be completing my second term as of this AGM. I really enjoy this committee, our collegiality and kindness, both with each other and in our work with our congregational staff.

Respectfully Submitted,

Lois Kunkel, Chair of M&P

Report of the Property Committee for 2010

Introduction

We have accomplished a lot in 2010, especially in the Building area of our mandate. Though last spring we were unexpectedly pushed into dealing with the boiler failure, we did manage to pull through that first phase, accomplish several upgrades and repairs, and launch ourselves as a new committee.

Only in the fall, did we take up the central challenges of reviewing our staffing and focussing our marketing. Little has been done on our fourth category of governance. We will attempt to review where we stand on each of our four major tasks.

Building Upgrades and Maintenance

We have shingled the cupola with 50 year metal shingles. We now have a cupola “stairway to heaven” in place to begin our city-required measurements. Our stained glass windows are being repaired. With Montessori, we have re-fashioned the basement into a fine day-care facility. We have a re-furbished entryway to complement the new ramp, washrooms and studio floor. A renewed front garden is in place. And we have the rebuilt steam boiler in place, good “for up to 15 years” (Cordell) for only \$8,000.

As always, there are still things to do. Chief among them is researching the heating system options. Today with our ERA architects and our heating contractors, we have started with a thorough examination of the state of the present steam system, leading to a solid analysis by a heating engineer of the requirements, costs and timelines for either a steam or hot-water system.

Unlike previous years, none of the proposed items for 2011 are either so costly or so urgent, so hopefully the pressure of building repairs over the past few years may abate. With Tafelmusik, we are preparing for major renovations to the Sanctuary area, including a permanent stage replacing the choir seats and improved hearing and lighting facilities. So far we are right on our timeline’s target here.

Staffing

We have carried out the initial research into what our maintenance and reception staff are actually doing. Jackie has been a great help in task. We now need to define more clearly exactly what tasks we need to have done to make this property sustainable and then compare these two lists to identify the gaps. This is one of our harder jobs because it involves some new tasks, some long-time staff, and some realistically limited budget. How to map out this new arrangement is fraught with complexity, yet its goal is clear: to gain greater use of our facilities at a higher level of service. (=sustainability) How to reach (with the help of M&P) at least a trial, two-year proposal is our most pressing task. A first-stage trial is trying to build a strong staffing structure by over-lapping hours.

Marketing

We have done a bit of work on this, but much remains. The CFJA committee reports that they have reviewed four scenarios and recommend “the enhanced use of the sanctuary” as a space for faith, justice and arts events. Joanne Morrow [a resident arts consultant] has offered her insights of how to attract more arts groups and we have met with Tim Jones, President of Artscape Toronto, to ask their assistance, including what partners or art event

producers we might partner with. Jackie has identified the spaces and times most available for 2011 and we need to get these out to a variety of groups by internet and letters to let these groups know about our rates and location. This work has begun in earnest this fall and will continue through the coming year.

Governance

This is the area least touched and most tricky. Initially this requires our assessment of the skills and energy needed to supervise the operations and mission of this million dollar congregation/community service body, then the review (with other circles) of the available skills and energy of the present congregation and finally, the review of various governance/ownership models that could provide those required skills and energy. We may first have to test what the changes in our marketing and staffing accomplish before we can determine what governance capacities may be needed.

Conclusion

With the advent of Annex Montessori, the existing operations of both our congregation and the building appear to approach financial sustainability. It is our major capital expenditures of over \$100,000 a year in maintaining our 125 year-old building that drains the trust funds at an unsustainable rate. Finding the volunteers skilled and with the energy available to govern this CFJA Centre also challenge our 200+ members. New ways must be discovered to manage this operation responsibly. Neither amalgamation with Bloor St nor Changing Places with Tafelmusik are an option. We need to prepare some creative options.

Respectfully,

Bob Fugere, Chair, Tom Hutchinson, Chris Gort, Sumiko Jin, Lorna Niebergall, Hans van Nie, Walter Whiteley, Jackie van't Voort

Building Coordinator's Report

2010 was another year of activity here at TSP. We started on a high note last year as we welcomed the Annex Montessori School to our building. This meant a few modifications to the basement rooms and usage. We removed the stage area from the Fireside room and made the Lower Southwest Room and Rainbow Room into a single larger room. This modification to space allows us a larger, more rentable room in the basement which allowed us to welcome back a martial arts teacher who had been with us in previous years. Another alteration was to create an office for the Montessori school in part of the Fireside Room. Other work in the basement included replacing the stairs in the lower hall by the women's washroom and the exterior stairs to the Lower southwest exit and Garden Room. Annex Montessori has a playground area on the west side of the building and they have donated the fence around that area.

One of our resident groups which had two offices spaces relinquished one of the rooms making way for VIVA Youth Singers to become a resident group with us after 10 years of rehearsing here on Mondays.

As mentioned in the Property Committee report we thought we would give the west entry and hall a face lift this year with the installation of carpet, and a fresh coat of paint; but before we did that we gave it a new look by removing one of the doors in the middle of the hall and widening the other to allow for easier access for mobility devices. After the carpeting and painting the west end stairs to the second level were resurfaced and we called on our painting team to help finish the job. Thank you Paint Team for painting all those spindles! Anyone wishing to join the paint team could talk to Bob Fugere or me.

Then there is the realm of things we work on every year. We did 2 sections of roof in 2010: the Cupola which was done with 50-year metal shingles; and we re-shingled the southeast section near one of the flat roofs with regular shingles while we test the 50 year shingles we have installed on the Cupola. Also there was the boiler which failed in the spring; it has since been repaired and said to be good for another 15 years (See the Property Committee report for more details on that). Leaks resulting from the heating system continue but not nearly as severely as in previous years.

Staffing changes in the year 2010 consisted of the resignation of Shannon Ruaux who went on to a position which offered more hours. We wish her well in her endeavors. There was also a change in shift configuration this year as we continue our search for the most effective combination of hours and schedules to improve our building standard. This increase in custodial hours paved the way for Jim Burgess to join our staff team. Once again we thank the staff for all their efforts throughout the year. Thank you to Tim Addis, John Bell, Linda Browne Jim Burgess, Jim Gronau, Lynn Jonderville, David MacMillan, Shaughn Melvin, and Marc Young.

As we move into 2011 we look forward to our continued community growth.

Jackie van't Voort

Music Director's Report

Last year at this time, our Cassavant organ console lay dismantled on the warehouse floor of the Alan Jackson Organ Company. Work had just begun repairing the many complex mechanisms which operate the organ stops and pistons. Happily, today all stops and pistons are working! In addition to console repairs, the Jackson Co. recently installed an electrical panel operating the organ swell shutters. Shutters help control the volume of the organ, but because of their age (part of the original 1941 organ) these shutters had not been working properly for over a year. They are now repaired and in good working order. Thank you to all whose commitment to this instrument has helped make all the much needed repairs a reality.

Special services of music from last year included our annual Carols by Candlelight, a Bach Cantata Service (for the Sunday after Easter), and a choral mass by the Scottish composer James MacMillan. There are also two services of music planned for this coming spring. On Sunday March 6, as part of communion, the choir will sing a Congolese folk mass, MISSA LUBA, and on Sunday April 3, the choir will present Arvo Part's Berliner Mass, also sung as part of the communion liturgy. These services of music are one way we as a congregation continue to live out our vision as a Centre for Faith, Justice, and the Arts.

The TSP Choir remains an active and vibrant group of singers contributing to our Sunday worship. This past year, we unfortunately lost two of our choral section leads; baritone Phil Kalmanovich and soprano Janna Pardy. However, we are very fortunate to have found Justin Welsh and Amber Cunningham to join Erin Morgan (alto) and Cian Horrobin (tenor). Both Amber and Justin have already made a wonderful contribution to our Sunday services through the sharing of their musical gifts.

Once again, I would like to thank the congregation for your continued support of the TSP music ministry. Your willingness to embrace such a wide variety of musical styles in worship is remarkable and inspiring.

Brad Ratzlaff, Music Director

Ministry Team 2010 Annual Report

The year 2010 was our third year in ministry with the congregation of Trinity-St. Paul's United Church and Centre for Faith Justice and the Arts. We believe we are starting to get the "lie of the land" and yet, every week we are still learning something new about the congregation or the way it functions.

We are blessed with very good colleagues in the other members of the TSP staff as well as an excellent team of lay persons who exercise their vocations in the various groups and ministry circles of our church administrative structure. We have appreciated in particular the strong but gentle leadership of our Board Chair, Duncan Holmes, who has given many hours of his time to help us sort out the priorities for ministry at TSP and how to move towards a viable future in the years ahead.

Living into the vision of our Centre for Faith, Justice and the Arts continues to receive a good chunk of our attention. During 2010 the CFJA implementation team was rejuvenated and the church board endorsed a plan to put some intentional ministry staff time into experimenting with new programs under the auspices of the Centre. To this end, in 2011, Vicki will be spending one of her work days each week working on Centre initiatives.

In the realm of Public Witness, we were involved in many activities during 2010 including solidarity with First Nations, peace making in the Middle East, demonstrations during the G20 Summit meetings, civil liberties concerns arising from the summit, restorative justice, refugee support, ecology and climate change events to mention a few. Along with raising awareness and expressing our concern, some of these events were a lot of fun, such as the popular "Blessing of the Bicycles" held during the Ecofest in April.

Our worship life was filled with many fine Sunday services and special events including the MacMillan Mass during Lent and a Bach Cantata in the Easter season. Each week, liturgists from the congregation continued to lead us in the reading of scripture and in the prayers of the people. We also enjoyed the leadership of persons from the congregation in global gossip sessions, study groups, and the Wednesday evening sessions during Lent. Our life together is full and inspiring thanks to the many fine contributions from a very generous congregation.

The life of our congregation is integrated with partnerships of many sorts in our own building, in our city, in our nation and around the world. During 2010 we continued to work together with our resident orchestras, Tafelmusik and the Toronto Consort, with the social justice groups in our building, with sibling congregations, with the wider church and other faith groups, with contacts around the globe through congregational links: grass-roots groups around the world, the Council for Refugees, Greenpeace, Oikocredit and many others. Through these networks we have continued to exercise our citizenship in the "Kindom."

In reviewing the life of our congregation it is evident that the Spirit of God has provided us with an abundance of gifts and energy. This abundance has gone into the weaving of a

wonderful fabric that we now see as an image of our life together in the year 2010. It is a beautiful image for which we give thanks. We are deeply grateful for the privilege of taking part in the life and work of Trinity-St. Paul's and we look forward to the time ahead. May the Spirit continue to strengthen and guide us in our ministry together.

Vicki Obedkoff & Hans van Nie

Appendix 1

Trinity St. Paul's Commitment to Climate Justice and Environmental Sustainability

Approved by TSP Church Board October 26, 2010

“If You Love This Planet Demand Action on Climate Change”

God is creative and self-giving,
generously moving
in all the near and distant corners of the universe.
Nothing exists that does not find its source in God.
Our first response to God's providence is gratitude.
We sing thanksgiving.

Finding ourselves in a world of beauty and mystery,
of living things, diverse and interdependent,
of complex patterns of growth and evolution,
of subatomic particles and cosmic swirls,
we sing of God the Creator,
the Maker and Source of all that is.

Each part of creation reveals unique aspects of God the Creator,
who is both in creation and beyond it.
All parts of creation, animate and inanimate, are related.
All creation is good.
We sing of the Creator,
who made humans to live and move
and have their being in God.
In and with God,
we can direct our lives toward right relationship
with each other and with God.
We can discover our place as one strand in the web of life.
We can grow in wisdom and compassion.
We can recognize all people as kin.
We can accept our mortality and finitude, not as a curse,
but as a challenge to make our lives and choices matter.

The United Church's **Song of Faith** roots our commitment to climate justice and environmental sustainability at Trinity-St. Paul's. We have been working for many years as individuals, members of this congregation and through our stewardship of the building to reflect this commitment in our words and actions. We have much to celebrate and a good foundation on which to continue our work.

Introduction

Trinity-St. Paul's Five-Year Plan, approved at the February 28, 2010 Congregational Meeting names Climate Justice as one of our concerns, under Focus B - *Growing Vibrant Diverse Congregation*, having a commitment and an impact on local and global social justice issues and the particular reference to Climate Justice under *1. Social Justice*.

This Policy Statement is an effort to collect and confirm our commitments to climate justice and environmental sustainability and give us all a platform to continue and extend the work we have been doing. We expect this document will grow and evolve with the work and witness of the congregation in this area.

We know we are not alone in this work. The wider community and church context includes many initiatives in which congregational members have given and continue to give leadership and others where we have joined in campaigns. The focus of the current Moderator on climate and ecological justice ensures we will be in good company as we strengthen our action and policy in this area. Faith and the Common Good and their campaign *Greening Sacred Spaces* are clearly partners in this work.

They remind us, that as well as our own commitments internally, the choices we make and the ways we steward the building of Trinity-St. Paul's, A Centre for Faith Justice and the Arts, sends a message to our neighbours. *Our sacred spaces are important to our broader communities and convey a strong message about who we are and how we relate to our neighbours. If viewed through a "green" lens what message does your religious building send to the community? Is the building well maintained and kept running efficiently? What kind of lawns and gardens do you have? Is there the opportunity for a public display of your commitment to caring for creation such as solar panels or other renewable energy sources? How can your building convey to the community that your faith community cares about humanity's place in creation? How can you be a leader and set a good example for all your neighbours and other buildings.*

There are at least four aspects to our commitment to Climate Justice and Environmental Sustainability

1. Education and Advocacy
2. Routine Actions
3. Renovations and Repairs
4. Exploration of additional actions we can take as part of a "demonstration" of what is possible in old, heritage buildings.

We have been active on a number of these fronts. Below are some examples:

1. Education and Advocacy
 - a. Eco-Festival
 - b. Greening Sacred Spaces meeting
 - c. Community Supported Agriculture

- d. Provide space for community groups to meet on these issues and hold public meetings
- e. Recycling ink cartridge depot
- f. Banner on the front of the building
- g. Global Gossip
- h. Bottled Water campaign

2. Routine Actions

- a. Recycling
- b. Garden waste composting
- c. Energy efficient light bulbs

3. Renovations and Repairs

- a. Water Fountain
- b. See Appendix 1

4. “Demonstration” actions

Next Steps

There are many suggestions floating around for how we can continue to move forward in this area, using environmentally friendly cleaning materials, office supplies, exploring the use of Solar Energy, rain barrels, Bullfrog Power etc., having a section on the Website that provides links and information about these issues for individual congregation members, becoming a Depot for Food Share, making a commitment to promote and use local foods, becoming a depot for recycling of batteries etc

Clearly there are many implications to all of these aspects and coordination is needed as well as good information re cost, impact on staff etc. However there is also lots of energy and a general shared commitment.

To help us move forward with a strong policy base, we are proposing the following Commitments:

1) Education and Advocacy

- a) We will stay informed and endeavour to support campaigns in this area developed by the United Church, Kairos and its partners as well as local Church or inter-faith commitments and encourage our members to do so as well;
- b) We will work to educate ourselves - including educate ourselves as a community so that we have a reasonable knowledge of climate change and the risks, a knowledge we can reason with;
- c) We will develop a section of the website with easily accessible information for members about how to enhance their actions in this area and information about what we are doing at TSP;

- d) We will ensure coverage of these issues in our Global Gossips, worship services, Newsletters, other forms of congregational communication
- e) We will measure our carbon footprint and develop a reasonable plan for reducing it over the next three years.
- f) We will encourage members to assess their carbon footprint and make plans to reduce it.
- g) We will encourage shared travel to church and congregational events
- h) We will continue the EcoFair and events like the Bike Blessing
- i) We will invite church members and staff into sharing/learning sessions so we can learn and take action together with everyone's creative ideas
- j) We will ask the Trustees Subcommittee on Investment to ensure our investments, and the UCC Pension Fund Investments reflect these commitments and priorities

2) Routine Actions

- a) We will use environment friendly cleaning products whenever possible
- b) We will use recycled paper and source office supplies and other daily use supplies from environmentally sustainable sources
- c) We will ensure that all food and garden waste is composted
- d) We will create depots for recyclable items that aren't part of the regular program, where possible e.g. ink cartridges, batteries, etc using volunteers to supervise these initiatives
- e) We will continue and extend the use of the building for local food distribution and information or educational events
- f) We will support the initiatives of others in the local food movement and advertise them to our members
- g) We will seek to use local and organic foods where possible in our congregational meals and events
- h) We will turn off appliances and lights when not in use
- i) We will regulate water temperature and insulate tanks
- j) We will use light sensors when possible
- k) We will minimize energy consumption with thermostats
- l) We will replace old electrical equipment with energy saving equipment
- m) We will consider Bullfrog or similar energy supplier
- n) We will monitor and manage energy consumed for effective reduction in cost and use
- o) We will record water consumption rates for review
- p) Collect rainwater as possible
- q) When installing new toilets, ensure that they are water efficient
- r) We will continue to discourage bottled water use and not provide bottled water at church
 - s) We will continue to avoid using disposable dishes, cups etc and wash dishes after congregational and other events and encourage renters to do the same
 - t) Reuse or recycle waste textiles
 - u) We will monitor annual paper use and set reasonable targets for reductions.
 - v) We will continue to set printers and/or photocopiers to print double-sided, black and white by default when possible and continue use of a scrap paper box

- w) We will recycle unwanted furniture and other goods
- x) We will promote the use of organic Fairtrade food and drink and other products
- y) We will actively support those who are caring for our grounds, gardens and buildings, in all of their efforts to care for creation and for one another.

3) Renovations and Repairs

- a) We will source and use environmentally sustainable materials whenever possible
- b) For large projects, such as the heating system, we will explore all options and choose those which allow the best balance between conservation and sustainability and practical issues presented from the reality of an old building
- c) We will investigate whether solar panels or solar hot water makes sense in our situation and if yes bring a proposal to the Congregational Board
- d) We will ensure that new buildings, renovations, repairs, extensions, etc., are completed using sustainable principles. Natural paints and low impact carpet suppliers to be used.

4) Demonstration Projects.

While there are no specifics in this area at the moment, we express our commitment to respond to initiatives from within or beyond the congregation which would demonstrate the possibilities for environmental sustainability in a building such as Trinity-St. Paul's.

Implementation

The ad hoc group which met to follow-up on the document taken to the April Board meeting, with its two recommendations felt that establishing a Climate Justice Working Group was not desirable. This would tie up energies in meetings rather than engaging in the work. However, there needs to be coordination and accountability.

We propose that the Stewardship of Resources Circle and the Public Witness Circle jointly carry responsibility for ensuring we make progress on these goals and in evolving our goals and commitments to Climate Justice and Environmental Sustainability. Specifically the Chairs of the Circles would be responsible to ensure this work continues to move forward by convening an annual gathering of all working in this area in the congregation to assess our progress and make any policy or action recommendations to the Board.

Operationally, we propose that each Circle take primary responsibility for several sections of this Policy Document and develop a work plan for the next two years identifying where the commitments in the document fit and how they will be accomplished, with the clear understanding that we will follow-through on these commitments in the order in which energy and capacity are available from within the congregation and staff, to do so.

We would suggest that the *Public Witness* Circle will take the lead in developing a Work Plan with regard to the items listed in the document under *Education and Advocacy*. This Work Plan with priorities and goals would be brought to the Board for approval.

The *Stewardship of Resources Circle*, through the Property Committee and Jackie would develop a similar plan for the *Routine Actions* Section and bring it to the Board for approval.

The commitments made in the Renovations and Repairs section reflect the existing guiding principles used by Jackie, the Property Committee and the Trustees. They will alert the Board to additional suggestions in this area as needed.

Motion for the Board:

Betsy Anderson moves and Rhea Whitehead seconds that:

The Board of Trinity-St. Paul's United Church adopt this policy document as a basis for its witness and actions regarding Climate Justice and Environmental Sustainability. That this document is understood to be a living document which will evolve along with the congregation's work in this area and that the Chairs of the Stewardship of Resources and Public Witness Circles jointly carry responsibility for ensuring we follow through on these commitments in our life as a congregation.

Appendix I

Renovations and Repairs

Major Items:

- + On-going Review of Steam Heating System: Both sets of heating engineers brought in to advise on our steam system observed that \$30,000 per year for gas to heat a building our size is extremely reasonable and saw little way to reduce energy consumption either with a re-built Steam system (which we have now done temporarily) or with a new hot water system.
- + Air-conditioning Installation has been indefinitely postponed for, among other factors, the increased energy expense
- + Switching to BullFrog Power was investigated by Moira H. four-five years ago and the increased costs were not deemed justifiable but this can be considered again.
- + New florescent lighting: Our Green Saver audit mainly recommended replacing lights with fluorescents. This has been carried out in most of the main areas and will be completed over the coming year.
- + Repair to Stained Glass Windows: After competitive bidding, we have begun a 5-10 year process of repairing/upgrading all of our stained glass (at \$10,000 expense per year) beginning with the most urgent ones.
Where there are secondary external (plexiglass) "covers", these will be vented better.
- +Our major heat loss is through the cupola and glass skylight. These areas are insulated, but very hard to contain heat loss.
- +We are testing out 50 -year metal shingles on the cupola (so as to reduce waste by 10-15 yr replacements) and improve (*hopefully) on heat loss.

Lesser Items:

- +Sanctuary ceiling fans have been repaired/replaced with new control system
 - + Two hot water heaters used for OOTC have been turned off, leaving only one in use
 - + Recyclables are used for most electronic equipment. Setting up an ink cartridge collection depot was tried but failed to collect many items; better we should perhaps inform members of nearby City collection spots.
 - +Water Fountain; Installed by Public Witness, but most users still bring bottled water and coffee cups onto the site;
- There are doubtless others (paint choices, paper selections, etc.)